

**ANNUAL QUALITY ASSURANCE REPORT
(AQAR) OF THE IQAC: 2015-2016**



Carmel College, Mala

Submitted To

National Accreditation and Assessment Council (NAAC)

P.O Box No. 1075, OPP. NLSIU, Nagarbhavi,

Bangalore- 560072, India

CARMEL COLLEGE, MALA
The Annual Quality Assurance Report (AQAR)
Of the Internal Quality Assurance Cell (IQAC)
2015-2016

The IQAC of the college is extremely pleased to submit its Annual Quality Assurance Report of the year 2015-2016.

The IQAC consists of following members:

- | | |
|-----------------------------|--|
| a) Chairperson | : Sr. Dr. Lizy C.I |
| b) Coordinator | : Dr. Licy A.D |
| c) Professors | : Ms. Mary Joseph Ms. Lakshmi Salim Dr. Sreedevi E.P Sr. Rini Raphael Ms. Vidhya Francis |
| d) Management Nominees | : Sr. Deepthi CMC Sr. Joaritta CMC Dr. Sr. Jaseentha M.O |
| e) Administrative Officials | : Sr. Alphonsa T.O Smt. Baby C.G |
| f) Local representative | : Mr. A.V.Thomas |
| g) Student representatives | : Nandini C Menon Sreelakshmi K J |
| h) Alumni representatives | : Ms. Meena Chako Ms. Pretty John |
| i) Industrialist | : Mr. Wilson Kandamkulathy |
| j) External Expert | : Sr. Susan CMC |

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Our Vision

It is our vision to uplift the weak and downtrodden sections of society, especially the rural woman, so as to liberate her from the shackles of bondage to a new world of

Light & Love.

Our Mission

We dedicate ourselves to the cause of empowering rural women with knowledge, inculcating in them the spirit of selfless love and compassion, spreading peace in the society living in harmony with nature and illuminating the world to eternity.

Our Goal

To help young women in their pursuit of intellectual and professional excellence which will lead to the total formation of the human person as much for their own enrichment as for the service of the society and the nation in the spirit of Christ.

Our Objectives

- * To promote the total development of the young woman in her uniqueness.
- * To liberate her from economic dependency by inculcating in her a proper work culture.
- * To instill in her a desire to attain excellence.
- * To help her think in a clear, fearless and independent manner.
- * To equip her to see and apply knowledge so as to find solutions to human problems.
- * To make her conscious of her social obligations.
- * To mould her to be an agent of peace, harmony and universal brotherhood.
- * To sensitize her on the social, ethical and cultural values.
- * To help radiate true 'Light' through 'Love'.

Our Motto



The Annual Quality Assurance Report (AQAR)
Of The IQAC

Ist April 2015 - 31st March 2016

PART - A

1. Details of the Institution

1.1 Name of the Institution

Carmel College, Mala

1.2 Address Line 1

Carmel College

Address Line 2

Mala P.O

City/Town

Thrissur (Dt)

State

Kerala

Pin Code

Pincode-680732

Institution e-mail address

carmelcollege @ rediffmail.com
carmelnaac@gmail.com.

Contact Nos.

0480-2890247
8593926610, 9497630247

Name of the Head of the Institution:

Dr. Sr. Lizy C.I

Tel. No. with STD Code:

0480-2890247

Mobile:

8593926610

Name of the IQAC Co-ordinator:

Dr. Licy A.D

Mobile:

9497630247

IQAC e-mail address:

carmelnaac @ gmail.com

1.3 NAAC Track ID

(For ex. MHCOGN 18879)

KLCOGN11893

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

*This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC(SC)11/A&A/3.3 dated 19.01.2016

1.5 Website address:

carmelcollegemala.ac.in

Web-link of the AQAR:

<http://www.carmelcollegemala.ac.in/carmelcollege/user/files/AQAR%202014-2015.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B++ | | 2004 | 2004-2010 |
| 2 | 2 nd Cycle | A | 3.03 | 2010 | 2010-2015 |
| 3 | 3 rd Cycle | A | 3.22 | 2016 | 2016- 2021 |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

12-08-2005

1.8 AQAR for the year (for example 2010-11)

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 15-16 25-05-2015

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/ Programme

Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/State Government UGC/CSIR/DST/DBT/ICMR etc,
Yes, UGC

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE
DST Star Scheme UGC-CE
UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG Programmes Any other (Specify)
UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders No. Faculty
 Non-Teaching Staff & Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. International National State
 Institutional

(ii) Themes

- UGC Sponsored State level workshop on KOHA- Open Source ILS-Integrated Library System
- Environmental Seminar - "A Glance to Dry land, Barrens, Draught "
- One day seminar to teaching and non teaching staff.

2.14 Significant Activities and contributions made by IQAC

IQAC is the most important supporting system which run to enhance the quality of education in this institution. It has 19 members including faculty, students, management and PTA representations; where the committee is lead by the IQAC coordinator. During the academic year 2015-16, the members of the IQAC were actively involved in coordinating the visit of the NAAC Peer Team. The College was reaccredited by NAAC in 19th February 2016, with 'A' grade and a CGPA of 3.22 on a four point scale. All the major committees of the College are represented in the IQAC. Our college IQAC has a Student Wing (Student Quality Assurance Cell) SQAC meets periodically to plan activities which will enhance the quality of student life on campus. The IQAC has been involved in preparing many reports highlighting the activities of the college. Capacity building programmes are regularly organized for both teaching and non-teaching staff. The IQAC, through its activities, has been an agent of change in the institution ensuring efficient performance of academic and administrative tasks. IQAC has conducted an 'Academic Audit' during this academic year which is done by experts in each subject from outside. This helped department enormously to know how to improve further in their academic activities. And also give support to Administrative Audit and Green Audit. IQAC provide special support of all research activities like

- 1 Encouraging teachers to apply for seminars/project
1. Giving them proper guideline
2. Publishing on all selected research articles from faculty and students.
3. Providing financial support to self financing departments etc.

plan for the coming month these details are collected and

Each month during the common staff meetings department heads are requested to explain the curricular, co curricular and extracurricular activities which was conducted in the department last month. And also to disclose further action submitted to the IQAC which will help IQAC to know the departmental activities. IQAC is collecting regular

- feedback from students about faculty/college/syllabus and took remedial action for improvement
- IQAC members will meet together on a weekly basis to discuss about the activities of IQAC
- IQAC Coordinator Dr. Sr. Licy. A.D and IQAC member Ms. Lakshmi Salim are participated three day workshop conducted by the Kerala Government.

2.15 Plan of Action by IQAC/ Outcome. The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

| Plan of Action | Achievements |
|--|---|
| Proposed to start Community college | Community College sanctioned by UGC and 25th October 2016 begin classes. |

| | |
|--|--|
| Proposed M.com and M.Sc. Chemistry | Sanctioned and started M.com and M.Sc. Chemistry |
| Research Labs for newly started courses | Inaugurated new M.Sc Chemistry Lab Inaugurated DTP Lab |
| Infrastructure development | Euphressia Block Extended the college auditorium |
| Encourage all the department to conduct seminars | All the department conducted International - 10 National - 6 State - 37 Annexure I |
| Publish a research journals with ISBN number and conference proceedings of the teachers belonging to various disciplines | "Carmel Blaze" Volume 7, ISSN NO: 2349-0217 Journal published |
| Evaluation of teachers | Completed the evaluation of teachers |
| Encourage the faculty members to participate in various seminars | Annexure II |
| Encourage the faculty members participate in refresher/orientation courses | Refresher-3 Orientation- 4 Annexure III |
| Encourage various department to apply for | Four faculty members are submitted their minor project proposal at UGC and 2 project sanctioned by UGC |

| | |
|---|--|
| minor projects | |
| Encourage all department to conduct faculty exchange programme | All departments are conducted faculty exchange programme |
| To encourage the various departments to conduct invited talks by experts from respective field. | (Annexure IV) |
| Encourage the students to participate in the college, university, state and national level sports and games events. | Students actively participated in the College University, State and National level sports and games events and bagged several medals and awards. (Annexure V) |
| Preparation of NAAC SSR and visit | NAAC SSR prepared. Whole college was prepared for NAAC visit and they show our full strength |
| NAAC peer team visit and acquired "A" grade | NAAC team visited and accredited with A grade and grade point 3.22 |
| Active participation in Various clubs and forums | All the departments have various clubs/forms and conducted various activities. Department of Zoology, Computer Science and Vocational studies are started new clubs. |
| To conduct Academic, Administrative and Green Audit | IQAC conducted Academic and Administrative audit and green audit. All audits are evaluated and reported by experts from outside institution. |
| Voice of Carmel - Campus radio | Started Voice of Carmel run by Departments of English and Vocational Studies |
| Creation of College Documentary | Created College Documentary by department of English |

| | |
|---------------|---|
| | and department of Vocational Studies. |
| Students Wing | New members have been inducted in the Students' Wing and the members play an active role in enhancing student involvement in College activities and facilitating inclusive education. They meet periodically and, are also involved in working towards Green Initiatives on campus. |

* Attach the Academic Calendar of the year as Annexure. (Annexure VI)

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- The management approved the plan of action and gave consent to implement them.

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| Ph.D | 0 | 0 | 0 | 0 |
| PG | 6 | 1 | 5 | 0 |
| UG | 15 | 0 | 9 | 0 |
| PG Diploma | 1 | 0 | 0 | 0 |
| Advanced Diploma | 2 | 0 | | 0 |
| Diploma | 6 | 1 | | 0 |
| Certificate | 14 | 1 | | 15 |
| Others | 0 | 0 | 0 | 0 |
| Total | 44 | 2 | 14 | 8 |
| Interdisciplinary | 36 | 0 | 0 | 0 |
| Innovative | | 0 | 0 | 0 |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

| Pattern | Number of programmes |
|---------------|----------------------|
| √ Semester | 22 |
| Trimester | 0 |
| Annual | 1 |

(ii) Pattern of programmes:

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (Annexure VI)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, UG and PG level Syllabi restructured by board of studies, Calicut University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes,

- Community College Department - DTP & Printing Technology
- Started M. Sc Chemistry.
- M.Com one more Batch

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 25 | 21 | 4 | 0 | 0 |

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| 0 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 2 | 18 | |
| Presented papers | 1 | 37 | 0 |
| Resource Persons | 0 | 1 | 3 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 'Moodle' the powerful tool for ICT enabled learning
- Smart Classroom
- Final year classrooms (Both PG and UG) with projector
- Student grievance cell and student support cell to help students in all types of problems they face
- Councelling guidance for faculty which help them to manage students cell.
- Video Conferences
- Financial support for deserving students in the form of subsidized fee/free uniform/book/free accommodation etc. which makes the education accessible to all.
- Career enhancement programme like WWS and ASAP
- SAP course for students who need special attention
- Transparent admission process.
- Helping students avail various fellowship and scholarship
- Promoting student diversion
- Classes on career guidance by eminent person.
- NAAC orientation programme to faculty
- Each department is asked to submit action plan before IQAC at the beginning of the academic year and IQAC reviews the department activities at the end of the academic year
- Promoted department for perform "Academic Audit" to enhance the academic performance
- Collect self appraisal and performance form the faculty each year
- Faculty Exchange Programme.
- Innovative teaching methods implemented to promote creation of student centric learning eg: blogs, discussions, note sharing through the programme 'My Zone'
- PRA technique introduced.
- Free internet facility for staff and students.
- Conducted Green audit and Administrative Audit.
- Group Teaching
- Buddy System

2.7 Total No. of actual teaching days during this academic year

193

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Online exams
- Internal assessment
- Group discussions
- Oral Viva

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

3

6

14

The staff members are involved in curriculum revision organized by university of Calicut. The syllabus is revised and updated to meet the needs of the students and every staff members is involved in this process.

2.10 Average percentage of attendance of students

98 %

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | | | | Pass % |
|------------------------|--------------------------------|----------------|---|----------------|----|----------------|---|---|--------|
| | | A ⁺ | A | B ⁺ | B | C ⁺ | C | D | |
| UG | | | | | | | | | |
| Botany | 33 | - | 1 | 11 | 14 | - | - | 8 | 76.47 |
| Chemistry | 29 | - | 6 | 11 | 8 | 1 | - | 3 | 89.65 |
| Applied Physics | 34 | - | 1 | 11 | 11 | 7 | - | 4 | 88.2 |
| Mathematics | 29 | - | 3 | 11 | 12 | - | - | 3 | 89.66 |
| B.Com | 58 | - | 6 | 35 | 15 | 2 | - | - | 100 |

| | | | | | | | | | |
|--------------------|----|---|----|---|----|---|---|---|---------|
| Functional English | 28 | - | 1- | 9 | 15 | 2 | 1 | - | 100 |
| Sociology | 44 | - | - | 9 | 31 | 3 | 1 | - | 100 |
| Political Science | 24 | | | | | | | 2 | 98 |
| Computer Science | 9 | - | - | 2 | 5 | 1 | - | 1 | 90 |
| PG | | | | | | | | | |
| History | 12 | - | - | - | 10 | 1 | - | 1 | 92 |
| Sociology | 5 | - | - | 2 | 3 | - | - | - | 71 |
| Botany | 12 | - | - | 2 | 10 | - | - | - | 100 |
| M.com | 14 | - | - | | | | | 1 | 92.55 % |
| Mathematics | 5 | - | - | - | - | 2 | - | 3 | 40% |
| English | 6 | | | | 2 | 2 | | 2 | 66.66% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC promoted bridge courses to fill the knowledge gap at the commencement of each academic year.
- IQAC helped all departments to conduct Video Conferencing.
- Promoted various programme related to gender sensitization such as seminars, project, surveys, essays, debates, literacy programme etc.
- Promotion of special educational learning needs of advanced learner.
- Data and information about the academic performance of the student is collected and analyzed; ways for further important are discussed.
- Academic Audit
- Feed back

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 3 |
| UGC – Faculty Improvement Programme | 3 |
| HRD programmes | - |
| Orientation programmes | 4 |
| Faculty exchange programme | 9 |
| Staff training conducted by the university | 2 |
| Staff training conducted by other institutions | 2 |
| Summer / Winter schools, Workshops, etc. | - |
| Others | - |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 16 | 0 | 0 | 2 |
| Technical Staff | 2 | 0 | 0 | 0 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research is one of the identified strategic areas of focus. The policies of the college to encourage faculty to take up research include:

- IQAC took initiative and help research cell to publish two research journals
 1. Carmel Blaze-which includes research articles of faculty from all streams and published annually
 2. Carmel Bloom - Which include the research article from PG students from all departments
- IQAC gives awards to best dissertation in each PG department.
- IQAC in collaboration with research cell will keep an eye on updates from various higher education supporting system like UGC, KSCSHE encourage to apply for project and seminars.
- IQAC publishes notices of schemes of various awards and fellowship on college notice board which will encourage faculty to apply for it.
- With the help of management IQAC provide support to the self financing department to conduct seminar and the faculty of self financing department to the research
- IQAC is conducting classes for the faculty about API score which will enhance the research interest.
- IQAC provide facilities from various departments for faculty to collaborate each other in their research activities.
- IQAC is planning to conduct a "Research Mela" for faculties which will stimulate the research atmosphere in the institute.
- IQAC is also planning to give one 'Best Researchers Award' to the faculty and one the student which is wants to encourage the research in the institution
- IQAC has conducted 'Academic Audit' in each department which helped the department to improve further.

3.2 Details regarding Major Projects : Nil

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding Minor Projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 3 | 2 | 2 | 4 |
| Outlay in Rs. Lakhs | 0 | 27000/- | 7,40000/- | |

3.4 Details on Research Publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 20 | 15 | 1 |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings | - | 9 | - |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant Sanctioned | Received |
|-----------------------|---------------|----------------------------|------------------------|----------|
| Major projects | - | - | - | - |

| | | | | |
|--|----|-----|-----------|----------|
| Minor Projects | 2 | UGC | 7,40000/- | 185000/- |
| Interdisciplinary Projects | -- | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total | | | | |

3.7 No. of books published i) With ISBN No.

1

Chapters in Edited Books

0

ii) Without ISBN No.

2

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

Re -
accredited
with A grade
by NAAC

3.10 Revenue generated through consultancy

Free consultancy

3.11 No. of conferences organized by the Institution.

| Level | International | National | State | University | College |
|---------------------|---------------|------------|-------|------------|---------------------------------------|
| Number | 3 | 6 | 1 | 0 | 39 |
| Sponsoring agencies | Department | UGC & IQAC | UGC | | UGC, KSCSTE, Management & Departments |

3.12 No. of faculty served as experts, chairpersons or resource persons

5

3.13 No. of collaborations International

1

National

13

Any other

3.14 No. of linkages created during this year

6

3.15 Total budget for research for current year in lakhs :

From Funding agency

212000/-

From Management/University/College

-

Total

212000/-

3.16 No. of patents received this year: Nil

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | |
| | Granted | |
| International | Applied | |
| | Granted | |
| Commercialized | Applied | |
| | Granted | |

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

| Total | International | National | State | University | District | College |
|-------|---------------|----------|-------|------------|----------|---------|
| 5 | 1 | 2 | 2 | 0 | 0 | 0 |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SR

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

100

State level

National level

0

International level

0

3.22 No. of students participated in NCC events:

University level

71

State level

0

National level

1

International level

0

3.23 No. of Awards won in NSS:

University level

-

State level

-

National level

-

International level

-

3.24 No. of Awards won in NCC:

| | | | |
|------------------|--------------------------------|---------------------|--------------------------------|
| University level | <input type="text" value="-"/> | State level | <input type="text" value="-"/> |
| National level | <input type="text" value="-"/> | International level | <input type="text" value="-"/> |

3.25 No. of Extension activities organized

| | | | | | |
|------------------|---------------------------------|---------------|---------------------------------|-----------|--------------------------------|
| University forum | <input type="text" value="7"/> | College forum | <input type="text" value="36"/> | | |
| NCC | <input type="text" value="13"/> | NSS | <input type="text" value="25"/> | Any other | <input type="text" value="-"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Energy audit of the campus as a part of Green audit
- Two acres of vegetable cultivation was initiated by the college.
- Adoption of a village programme.
- Class PTA
- Hosted Red Ribbon Rally as a part of the AIDS day awareness programmes.
- NSS campus were conducted to foster social responsibility amongst students. Infrastructural facilities of the college are extended to the local community for conducting programmes in connection with Panchayath and Block levels
- NCC cadets were selected to be sent to various state level and national level camps.
- Epidemic Preventive awareness Programmes was conducted including street plays and rallies with the help of the Local Self Government Department.
- Noon meal programme extended to the Mala government hospital.
- Programmes are conducted for maintaining communal harmony.
- World environment day observed with a pledge to protect environment on 5th June 2015.
- The college encourages the staff and students to take up various activities relating to extension and social responsibilities.
- Apart from the regular work, a number of faculty and students actively take part in various social activities through department associations, NSS, NCC, AICUF, women cell Health Club and Tourism Club.

- Arranged study tours, field trip, court visits, tribal visit and industrial visits by all departments hand other associations.
- Day celebrations.
- Celebration of Environmental week by the different departments and associations.

Women Cell Activities

To impart as well as to cultivate a self reliant mode of life style, there are facilitates to acquire and learn different handy-crafts.

a) General Tailoring :-

From the beginning onwards, the students are attracted to this corner. Early morning and late evening students came and started to learn the tailoring in general. Most of the students took it serious and began to acquire the stitches and learned to a variety of dressmaking systems. The girls, especially drop-out girls, also got admission since these is no basic qualification. Within 6 months, girls acquired the techniques in excellence in the Career. They got interest and made it as a earning device.

b) Embroidery :-

The Management started an Embroidery Coaching Cell also. The students who are learning tailoring methods, requested to get coaching embroidery devices. Most of the general tailoring students also started learning the Embroidery Skills.

c) Handicrafts :-

Modern girls are very interested in different types of handicrafts like Glass-painting, Flower making, Making of Soft toys etc. All the materials for each of these types could buy as kits from shops. The learners, with the help of teacher, easily reassemble the packs or paint or make and complete the work. Within a short period, the interested student may achieve excellence in the working system.

d) This section is included with **Book-Binding** (Common), Spiral Binding and Note Book Making. 8 married ladies are working in this section. Nearly 20000 books are making within a year. The initial and incidental expenses are met by the Management. When the note-books are sold the ladies will get wages and they are running their family to an extent in this small venture.

e) There is a **library in the Women Cell**. The books from this wing is benefitted to the outsiders. The system of distribution is according to the need of the girls. The teacher in charge of Tailoring Centre is taking the responsibility for the distribution. There is no fee for the library. Many of the

drop out girls are benefitting by this system.

National Service Scheme

- The NSS units conducted rally, walkathon, distributing and planting saplings, various literary and non literary competitions in connection with World Environment Day observation.
- The units observed International Day of Yoga and arranged theory and Practical class for students on Yoga. In connection with the observance of Plastic Free Day, campus cleaning was conducted.
- The volunteers sincerely engaged in the distribution of handwritten pamphlets to make aware of the students the relevance of personal hygiene. With the support of IMA Blood Bank Thrissur, the NSS units along with NCC organised A Blood Donation Camp.60 volunteer's donated blood.
- As part of regular activities, the NSS units started vegetable gardening and harvested five times in this academic year.
- The units observed Road Safety Week vigorously with the support of C.I. Office Mala.
- The Seven Day Special camping programme –**Dhyuthi** 2015 was held at Vynthala village in Chalakudy grama panchayath. The camp was inaugurated by Thomas I Kannath, the president, Kadukkuty grama panchayath and presided over by our principal Dr.Sr. Lizy CMC.
- The NSS units observed notable days such as Republic Day, World Environment Day, Independence Day, Teachers Day, NSS Day, National Blood Donation Day, World Non-Violence Day, World AIDS Day, Human Rights Day etc. with various literary and non-literary competitions.
- NSS Volunteers actively participated in various programmes like Pulse Polio eradication programme, workshop on Dalit and Adivasi issues in India, World Mental Health Care programme, seminars on Gandhian Concepts, National Integration, Human Rights and Rights to Information.
- NSS Volunteers also actively participated in the social work done on every fourth Saturday at Government Mental Health Centre, Thrissur. The Programme Officers of the units took part in the NSS Programme Officers meet at district as well as University level.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|----------|---------------|-------------------|--------|
| Campus area | 17 3/4 | | | 17 3/4 |
| Class rooms | 49 | 5 | Management | 54 |
| Laboratories | 8 | 1 | Management | 9 |
| Seminar Halls | 4 | | | 4 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 506 | | Management UGC | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 316192/- | | Management UGC | |
| others | - | | | |

4.2 Computerization of administration and library

- Completed office automation.
- ICT has been integrated in the college activities.
- Internet is provided to staff and students at free cost. There is also a separate internet centre in the library .
- Library automation- Koha software is used for bar coding, access to book catalogue and issuing.
- The library provides open access to staff and students
- At the beginning of every semester, the librarian addresses the students, explaining the methods of using the library resources.
- Auto lib software facilitates the borrowing and issue of books quickly.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|---------------------------------|----------------|------------|-------------|-------|----------------|------------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 27306 | 5231959 | 1132 | - | 28438 | 5231959 |
| Reference Books | 1106 | 1267978.25 | - | - | 1106 | 1267978.25 |
| e-Books | 97000 | 10000 | - | - | 97000 | 10000 |
| Journals | 99 | 139125 | - | - | 99 | 139125 |
| e-Journals | 6000 | 10000 | - | - | 6000 | 10000 |
| Digital Database | Green stone | 12500 | - | - | Green Stone | 12500 |
| CD & Video | 506 | 7798 | 29 | 7798 | 5 | 7798 |
| Others (specify) News Papers | 10 | 11943 | - | - | 7 | 11943 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centers | Computer Centers | Office | Departments | Others |
|----------|--------------------|------------------|----------|---------------------|---------------------|--------|-------------|--------|
| Existing | 170 | 5 | 3 | 3 | 2 | 1 | 15 | |
| Added | 69 | 1 | | | | | 2 | |
| Total | 239 | 6 | 3 | 3 | 2 | 1 | 17 | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Online class training for faculty
- ASAP Training to students.
- Computer lab with internet facility.
- Computer and internet access training to teachers and students
- Orientation on MOODLE software for faculty.
- The library is equipped with open educational resources like the information and library network(INFLIBNET) for the assistance of the staff and students.
- Every department has been provided with computers & LCD.
- Expansion of E- technology has enhanced the use of computers in curriculum development, teaching - learning , evaluation and research.
- Students are encouraged to make of computers for power point presentations of their seminars and projects.
- Internet browsing is available for teachers and students at the internet centre free of cost during the working hours of the library.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|-------------------|
| i) ICT | - |
| ii) Campus Infrastructure and facilities | 1671255 |
| iii) Equipments | 316192 |
| iv) Others | - |
| Total : | 19,87447/- |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC has taken the initiative to start its students wing SQAC from this year onwards with one student from each PG and UG classes as its members.
- Regular workshop and training programmes for faculty and students on moodle, image editing, computer literacy etc is being organized by IQAC in collaborations with the department of Computer Science.
- Conducted a special awareness programme on Civil Service/Bank Coaching and PSC coaching.
- Information about new arrivals is published in the library notice board.
- New information related to various departments, clubs, associations, library etc. are conveyed to staff and students through notice board, public address system, circulars, computer language system etc.
- Latest updates are available in the college website also.
- Career guidance and placement cell giving career counselling.
- Motivated Scholar Support Programme for slow learner students.
- Support and guidance for students in preparation for competitive exams.
- Conducting Orientation programme on student support services through academic advisors.
- Training and placement assistance through alumni.
- Display of placement brochures through departmental notice boards and placement cell.
- Conducted NET Coaching/ Civil Service coaching/ PSC & Banking coaching.
- Scholarships, Sports & games notices on the college notice boards.
- Feedback system followed
- Guest lectures on cultural values, spiritual values, manual, life skill etc.
- Inculcated value system among students through motivational talks, value education classes and tutorial system.
- Motivated the students to use ICT like PPT presentation.

- Financial assistance extended to economically weaker students and personal counseling given by counselors and teachers minimize the dropout rate in the college.
- Add on courses and Soft Skill development programmes
- Mock interviews were conducted at the departmental level.
- The institution publishes its updated prospectus and handbooks annually. The information content is disseminated to students at the beginning of every academic year. During bridge course, the HOD of each departments explains the salient aspects of the choice based credit system. The principal and the coordinators of extension service organizations explain the benefits of performing extension activities. The heads of department explain the course material and question pattern.
- Provided information regarding the academic progress of the students after weekly tests and mid exams and remedial classes are arranged for weak students after the college hours.
- Every year feedback in questionnaire form is taken from students, parents, alumnae, experts from other institution and other stakeholders to assess the quality and standard of the institution and measures are taken for further improvement.
- The IQAC meets the students in class wise and encourages them to give their views and suggestions for the enhancement of quality of the institution.
- As per the suggestions of college IQAC, College website updated hand books and calendar are distributed among students; those provide all the information regarding fee structure and refund of caution deposit, rules and regulation of the college and its library, the various committees, clubs and associations, NSS, NCC, the Alumni, PTA,IQAC, Students union, internal assessment and the pattern of evaluation, the tutorial system, hostel facility, various endowment funds, the academic calendar etc.

5.2 Efforts made by the institution for tracking the progression.

- Video Conferencing Programms.
- Scholar Support Programme.
- Online Classes.
- Walk With Scholar Programme.
- Remedial Coaching.
- Tutorial and mentoring system.
- Meet - the- parent programme in each department.
- Class tests and internal assessment.
- Civil service, Bank Coaching, PSC and NET coaching for students under the centre for coaching and career planning.
- Departments maintain a register for recording the progress of students.
- Alumnae meet at least once in an academic year January 26th thus paving way for the departments to track their progression.
- The IQAC maintains correspondence with alumnae to track their progression.
- Students are asked to leave their permanent contact details for further correspondence when they leave the institution.
- Filing of student profile in concerned departments.
- Evaluation of seminars and assignments in connection with curriculum
- Recording of internal marks and comparing it with their previous marks.
- Maintaining healthy teacher- student relationship during course period.
- Keeping personal contacts with passed out students to understand their progression.
- The management encourages the faculty to adopt innovative teaching techniques such as computer assisted learning, project method, group discussion, pair work, peer teaching, presentations through PPT, referring e-journals, watching TV, Telecast programmes.

- The staff and students are motivated to participate and present papers in seminars/ workshops organized by our colleges and other colleges.
- Research climate and aptitude is inculcated in the staff and students through inter disciplinary research journals. Students and staff are motivated to do projects and publish research papers.
- The placement cell conducts training programmes for students and arranges job fair in collaboration with employers.
- Career/ placement cell training is given to final degree students in every summer to recruit the employability and career oriented programmes are organized regularly to prepare the students for campus interviews.
- The Alumnae association maintains consistent correspondence with alumnae.
- Tutors in the tutorial system and career guidance co- ordinators provide necessary guidance to students in the choice of their career.
- Add on courses help students get employment opportunities.
- Every department maintains a register for recording the progress of students.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|-----|--------|--------|
| 1313 | 175 | - | 9 |

(b) No. of students outside the state

(c) No. of international students

Men

Women

| No | % |
|----|---|
| 0 | 0 |

| No | % |
|----|------|
| 0 | 100% |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 866 | 86 | 3 | 237 | 1 | 1193 | 1293 | 83 | 3 | 118 | 0 | 1497 |

Demand ratio

1:12

Dropout %

0.96

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Special coaching for UGC NET/exams for those who aspire to become teachers is being conducted.
- Classes are arranged on Saturday for Civil Service, bank/ PSC aspirants.
- Classes in spoken English, Tax practices, Numerical aptitude and test of reasoning and skill development programmes such as art and craft course, interior Architecture designing , fashion designing, and ornament making are arranged for students.
- Students are provided the English daily, the new Indian express at a nominal rate of Rs. 200/- as annual subscription to promote reading and comprehension skills along with awareness on current affairs
- Walk With Scholar Programme
- Scholar Support Programme
- Career Guidance Cell
- ASAP

No. of students beneficiaries

1497

5.5 No. of students qualified in these examinations

NET

2

SET/SLET

GATE

CAT

IAS/IPS etc State PSC 2 UPSC Others

5.6 Details of student Counseling And Career Guidance

- A counseling centre is functioning in the college.
- Mentoring system is followed in each department.
- Career guidance and placement cell is providing guidance and help to students by conducting various personality development programmes, campus recruitment drives etc.
- Career guidance for final year students by Career Guidance Cell.
- Department of Sociology conducted a add- on course on counselling and guidance.
- Students were benefitted by the personal counselling.
- Many orientation programmes for various career opportunities in banking, marketing, management, financial services etc. are conducted this year.
- Many resource person from various training institutions visited and conducted classes this year under the banner of career guidance centre.
- As a part time counselor visits the students wise in a week and gives personal guidance to the students who are in need.
- Career guidance and placement cell provides guidance to the students regarding higher studies and employment.
- Placement cell arranges campus interviews for placement in various companies.
- The placement cell is continuing its activities to guide the students towards meaningful jobs as the logical corollary to their educational pursuits. It is very gratifying to record that many students get employment after the completion of their studies on their efforts. Efforts to propagate the idea of the need for training oneself for employment, honing one's skills and acquiring additional skills, especially communication skills, soft skills are the key activities of the career guidance and placement cell.

No. of students benefitted

1497

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 2 | 24 | 3 | |

5.8 Details Of Gender Sensitization Programmes

- Details of gender sensitization and awareness regarding sexual harassment, cybercrimes, legal literacy, women's rights and measures to themselves are organized for students. Talks by eminent personalities .
- Awareness about sexual harassment is also created through value education classes, mentoring system and counselling sessions.
- Observation of international girls day and international women's day in the college confidence amongst students to raise their voice against harassment outside the campus.
- Protest rallies are held to create awareness among student in the wake of the Delhi Gang Rape and Sowmya rape case
- In addition to several activities of the fitness center self defense training programmes like karate, judo and taekwondo as well as aerobic classes help to develop self esteem, confidence and empowerment among students.
- The contact number of the janamthri police station, mala has been kept accessible to students and at any time they can report any type of sexual harassment inside or outside the college campus to the principal/police who enable on patrolling.
- Whenever cases of harassment, eve teasing and exhibition in the bus or public places were informed the perpetrators were reprimanded and warned by the police.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

Sports Achievements:

Sports and games awards and medals for students

- **Ball Badminton**

Meeu Thomas-Selected as "STAR OF KERALA " in State Federation & Association Ball Badminton Tournaments. 2015-16

Meeu Thomas-Bronze Medal in National Federation & Association Ball Badminton Tournaments.

Meeu Thomas-Bronze Medal in State Federation & Association Ball Badminton Tournaments.

- **Cycling**

Events:

1. 1600 mtr Mass Start

Alna Mariya: GOLD Medal in 1600 mtr Mass Start

Rosna Prince: Silver Medal in 1600 mtr Mass Start

Silpa. T.N.: Bronze Medal in 1600 mtr Mass Start

2. 3000 mtr Individual Pursuit

Alna Mariya: Bronze medal in 3000mtr Individual Pursuit

3. 3000mtr Team Pursuit: Silver Medal

Alna mariya

Meenu Baburaj

Seethal .P.V

Silpa.T.N.

Meghalalkshmi.M.

Cycling team participated in the Calicut University cycling championship and became Runner up in over all points.

- **Cricket**

Drishya Balakrishnan, Alna Mariya, Rosa Prince and Sneha K. represented Thrissur District in the Ernakulam Zone Senior Women's Cricket Tournament.

Drishya Balakrishnan & Alna Mariya-Calicut University Cricket Team Members
College Cricket team participated in the Calicut University Cricket Tournaments and became 2nd Runner Up.

- **Football**

Reshna T.-Kerala State Senior Football Team member

College Football team participated in the Calicut University Cricket Tournaments and became 2nd Runner Up.

Reshna T, Sarika K.V.& Surabhi V.K.-Calicut University Football Team Members.

- **Archery**

Archery team became over all champions in the Calicut University Archery Championship in overall points.

FITA : Silver Medal

Jesna Jose, Amrutha .C.V, Sneha U.K, Soorya. N.S

2.INDIAN-Silver Medal

Sherin A.B, Amitha M.A, Anjana Ramanathan, Jishma K.S.

3.Amitha M .A-Kerala State Archery Team Member

4.Jesna Jose N: Silver Medal in the University Archery Championship-FITA round.

5.Jesna Jose N. selected to Calicut University Archery Team and participated in the Inter-varsity Archery Championship held at Punjabi University, Punjab.

- **Taekwondo**

1.Overall Champions in Calicut University Taekwondo Championship.

2.Amrutha C.V.-Under 67 KG-Gold Medal

3.Reshma .M. -Under 46 KG-Gold Medal

4.Saumya S.Nair. -Under 57 KG-Gold Medal

5.Navaneetha.S. -Under 62 KG-Gold Medal

6.Sneha U.K. -Under 73 KG-Gold Medal

7.Calicut University Team Members

Amrutha C.V, Reshma .M. , Saumya S.Nair, Navaneetha.S, Sneha U.K.

8. Overall Champions in Thrissur District Taekwondo Championship 2015-16

9. Amrutha C.V:Silver Medalist in Kerala State Taekwondo Championship 2015-16

5.10 Scholarships and Financial Support

| | Number of Students | Amount |
|--|--------------------|--------------|
| Financial support from institution | 20 | 32000/- |
| Financial support from government | 550 | 22, 15362 /- |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

5.11 Student organized / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Water scarcity in the college during summer
- The need of a volleyball court.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: It is our vision to uplift the weak and downtrodden sections of society, especially the rural woman, so as to liberate her from the shackles of bondage to a new world of Light & Love.

Mission: We dedicate ourselves to the cause of empowering rural women with knowledge, inculcating in them the spirit of selfless love and compassion, spreading peace in the society living in harmony with nature and illuminating the world to eternity.

6.2 Does the Institution has a management Information System

Besides the above mentioned means of communication the college union including the association secretaries and class representatives of all the departments make the process of information dissemination quite easy.

- A whatsapp group called carmel faculties
- A college FM called voice of carmel.
- A display screen are all effectively contributing to this information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Teachers who belongs to the Board of Studies, attend the meetings organized by the University for curriculum development and give suggestions.

- Faculty exchange programme for broader understanding the subjects.
- Curriculum is planned by the University. The college implements it in strict accordance with the existing rules and norms.
- The management encourages the faculty to attend any training programme conducted by the university regarding curriculum development.
- The management encourages the faculty to attend seminars and conferences to enrich their knowledge in the respective field providing proper funding and faculties got benefitted by this.
- Encourage the HODs to conduct departmental meetings before curriculum revision.
- Faculty are motivated to design and implemented value add-on courses, career oriented courses, added courses:- certificate courses/ interdisciplinary courses.
- The college follows the guidelines issued by the statutory regulatory bodies through board of studies, College Council and Governing Boary of the college during curriculum revision.
- Encourages the departments to collect feedback on curriculum from stakeholders and eminent personalities.
- Regularization of Bridge course.

6.3.2 Teaching and Learning

- Along with their UG/PG courses, they are given guidance and training to appear for NET, Civil Service, Bank Coaching and other competitive exams.
- Programme such as the ASAP, WWS and SSP increase the efficiency and employability of the students.
- The Career Placement cell informs the students of any available opportunities or offer made by various companies with regards to recruitment.
- Students are encouraged to go for various education expos so that they are made aware of the various options available to them with regards to higher studies, research, internship etc.
- Conducted orientation programmes for the fresher's on evaluation pattern, choice based credit system and rules and regulations of the examination in the beginning of the academic year.

- ICT Enabled teaching, remedial courses, bridge courses, mentoring and tutoring, scholar support programme, group discussion, computer aided education, Audio- visual aids, Research Lab, field visit, tribal visit and lab visit. ASAP, Walk with scholar and scholar support programme.
- The college has well experienced and qualified lectures to teach all the courses.
- The faculties prepare their teaching plans and submit the same to the IQAC every semester.
- The principal of the college compares the teaching plans and the annually performance report of a particular teacher, and if necessary, discusses the matter in the academic council .
- Apart from classroom interaction meaningful learning is initiated through guided teaching and library assignments, group discussions, seminars, debates, quiz, viva etc.
- Inquiry based learning is provided through community survey, opinion polls, case study, industrial visit and fieldwork.
- Co- operative learning is facilitated through project work and on- the spot study .
- Peer learning is promoted within and outside the class hours.
- Faculty members are sent for national/ international programmes/ refresher courses every year. Financial assistance and leave is granted for them.
- Encourage the departments to conduct entry level tests and offer bridge courses to fill the gaps if any.
- Upgraded the infrastructure and learning resources.
- Academic calendar is provided to the staff and students in the beginning of the academic year in which the rules and regulations, academic activities and examination schedule are given.
- Internships / Projects.
- Peer group interactions are encouraged
- Remedial coaching continues.
- Students performance is also assessed by conducting continuous assessment tests, assignments, projects etc and remedial and tutorial classes are conducted wherever necessary.

- Teaching - learning process is made student centered through innovative teaching methodologies.
- Choice Based Credit Semester System was introduced for the UG & PG students.
- Arranged internal for the smooth conduct of examination.
- Followed external evaluation pattern and feedback mechanism to evaluate the teachers performance and the feedback is reviewed every year.

6.3.3 Examination and Evaluation

- The evaluation and progress of the student are made known to the parents/guardians of the students so as to ensure that a holistic effort is made by the student, faculty and parents to help them improve.
- Publishing of the overall mark list on the notice board help maintain authenticity and transparency of the examination and evaluation system.
- Introduced online examinations for degree students
- CBCSS internal evaluation, Teacher's Diary, Tutorial system, Meet-the- parent programme, project and viva vocal, Assignment, seminar presentation, scholar support programme, walk with scholar.
- Internal Examinations are conducted as per the instructions of the University.
- University Examinations are conducted as per the norms and regulations of the University of Calicut.
- Semester system with continuous internal assessment (CIA) is followed.
- The principal and the heads of department monitor the performance of the students based on the analysis of teachers after every internal test and external examination.
- Faculty members took the role of chairmanship of the question paper scrutiny at various universities.
- The performance of students is analyzed in academic council meeting and governing body meetings.
- Single valuation
- The evaluation procedures are made know to the students by giving the pattern of question papers, distribution of marks and scheme of valuation.

- New teachers are made aware of the evaluation process by the senior faculty.
- Model examinations conducted by internal examination committee
- The teachers make an analysis of the performance of students after every internal test and external examination in departmental meetings.
- The college conducts two internal examinations in one semester as per schedule of the affiliating university.
- The college administration takes all the necessary steps for examinations.
- Mock viva conducted by departments.

6.3.4 Research and Development

- faculty members are research supervisors at various university
- The college make available a good number of journals and related materials in the central library.
- The college also encourages the faculties to participate in various seminars/ conferences/ workshops etc where they can exchange their views with the peers on the frontier knowledge.
- The college provides all necessary infrastructures (including laboratory, internet, Xerox machine, etc) to the teachers who undertaken research project.
- Research Lab, Minor research projects, Teachers pursuing Ph.D, Research guide ship.
- Classes are engaged with the help of smart class room, multi- media classroom and audio visual theatre.
- The college is proud to it faculty Mrs. Sreedevi E.P who was awarded the "Young Scientist award " this year she also has to credit and invited lecture in punne and a paper presentation in an international conference.
- In a lid to encourage research activities of the faculties the period of opting for FIP has been reduced from five to three years after joining the service.
- A research journal "Carmel Bloom" published for students
- Teachers are encouraged to pursue research degrees.

- Taking initiatives in promoting research climate a research committee is established recruitment faculty of research aptitude. The college has established an inter disciplinary research cell (IDRC)and formed a research committee to facilitate, monitor and encourage the research activities. It meets regularly to discuss and motivate the faculty for academic expansion.
- Providing research incentives.
- Flexible time table and financial assistance to attend and participate in seminars/ workshops/ conferences etc at the regional/ state level.
- Faculty members with Doctorate degree are encouraged to take up the role of internal guides to their peers pursuing research and publications.
- Research culture among the student body is cultivated through academic programmes which promote research aptitude. Thus a project is made a mandatory criterion for course completion. Projects are so identified that they inculcate a scientific temperament in them.
- Promotion of Minor research projects & Major research projects.
- The staff are motivated to do M.Phil and Ph.D , Refresher courses.
- The best research work of the students are recognized and awarded by the research committee.
- The staff and students are informed about various fellowships and schemes available under UGC and they are encouraged to apply for them.
- Research facilities like SPSS (research facilitator software), free internet, INFLIBNET, DEL NET , research journals are available at institutions.
- The college also encourages the faculties to participate in various seminars/ conferences/ workshops etc where they can exchange their views with the peers on the frontier knowledge.
- The research committee of the college helps the teachers who want to apply for project to various funding agencies, viz, UGC,DST,DBT,CSIR, etc. The committee provides the necessary information and guidelines for the same.
- The college provides all necessary infrastructures (including laboratory, internet, Xerox machine, etc) to the teachers who undertaken research project.

- Every year College Management spending 1 lakh for research purpose.
- Teachers are encouraged to write in national and international journals and books

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Creation of new DTP lab and class room, staff room.
- Up gradation of Chemistry lab
- In order to encourage the use of library, the award for the best library user is given.
- The library council conducts meetings on a regular basis to take a feedback of staff and students in order to make the library more user friendly.
- Computerized book binding has made the working of the library more efficient.
- A new examination hall was also inaugurated to further facilitate the smooth conduct of exams.
- Our institution is a member of N- LIST (National Library and Information Services Infrastructure of scholarly content) which is working under INFLIBNET (Information and Library Network Centre) that provides accesses to Electronic Journals and Electronic books to eligible colleges. The annually in the library for two days.
- To create awareness among the students about the latest arrivals and quality reference, book exhibition is held annually in the library for two days.
- OPAC (Online public access catalogue) facility is provided in the library and students are trained to use it.
- To inculcate the habit of reading good books the library conduct competition to students, such as Best Reader, Reading Week etc.
- A well equipped automated library with new Koha software. It is used for bar coding, access to book catalogue and issuing.
- Three generators are installed in the different sections of the college.

6.3.6 Human Resource Management

- Human resource management has done an extra mile through the conduct of institutional visit by the students under the WWS programme.
- The IQAC coordinator and mentors of WWS also attended a workshop organized by the higher education council.
- The WWS, SSP, ASAP, NET, PSC, IAS and Bank coaching to the interested students has helped them improve their overall programme.
- Intensive training to sports students aiming to participate in state, district and national level competitions.
- Recruitment of qualified staff, Orientation and refresher courses, Motivational programmes, Annual appraisal of staff, Tours and get-together, administrative training programmes. Physical training for sports personnel.
- The IQAC organizes workshops for teaching as well as Non-teaching staff to enhance their competency.
- Training programme for NET examinations are conducted in the college.
- Computer training for non-computer science students are offered through the computer science department.
- Students are encouraged to participate in the training programmes organized by the other institutions.
- Add on and certificate courses are conducted for the students to enhance them to acquire additional knowledge and skills in different spheres of study.

6.3.7 Faculty and Staff recruitment

- Faculty and staff recruitments are done as per the rules and regulations of CMC Management, under the University of Calicut and vide the statutory orders of the Government of Kerala, UGC.

- The institution follows a systematic procedure for faculty and staff recruitment. The principal forwards staff requirement proposals to the management. The management advertises in the local and national daily newspapers . The applications received are short listed and called for an interview board. Interview is followed by demonstration class and finally the right candidate is chosen.
- The short listed eligible candidates are interviewed by selection committee comprising subject experts nominated by Calicut university , principal, director government norms, manager and head of the department.
- The posts for both teaching and non- teaching in the aided stream are sanctioned by the director of collegiate education based on the work load of the individual department submitted by the college.
- For un-aided or management staff, notification is given to the national and local news papers with eligibility, qualifications and the date of interview and a five member selection committee comprising of correspondent, principal administrative officer, manager, management nominee, government , head of the concerned department and a subject expert from the college, selects the candidate.
- The college seeks permission from department of higher education, Kerala to conduct the interview for selection of staff.
- The selection of the teaching and non- teaching staff is conducted according to the rules of the Govt. of Kerala.

6.3.8 Industry Interaction / Collaboration

- Collaborations with industries for Departments of Vocational Studies, Chemistry, Botany and Applied physics
- Industrial Visit and Study tours are also conducted in this regards.

- Established Collaborations with Industries for B.Voc and Community College courses
- Courses that develop skills highly in demand in the industrial sector
- Tours and visits to industrial sites
- Interaction between students and industrial representatives.
- Collaborations with other institution .
- Botany department is in collaboration with four major NGO'S Kandamkulathy Vaidyasala, The Rapinat Herbarium & Center for Molecular Systematics, St. Joseph's college, Tiruchirappalli, Tamil Nadu, Kannandevan nature club.
- Departments of Applied Physics, Chemistry, and Botany collaborated together to form a club named ENCON club and various programs were conducted.
- Department of Sociology has collaboration with national or regional NGO'S for conducting curricular and co- curricular, extracurricular activities. that is CEVA, BRAIN SOCIETY, AWARD, SOUVHRIDM.
- The institution organizes National level seminars/ conferences in collaboration with industries.
- Industrial visits are organized regularly.
- Under the tourism club, seminars, field trips etc arranged in collaboration with government of Kerala.
- Collaborative learning is also facilitated by conducting a child protection training for students of Arts departments under the leadership of department of sociology.
- The management encourages the departments to identify industry collaborators for curriculum design and development, certificate courses, projects, internships, field trips, industrial visits, guest lectures, workshops, seminars, placements, career guidance etc....The institution has taken the initiative to create a synergy with the industry. The management also encourages the students to attend the off campus interviews conducted by the industries.
- The college has constructive relationship with various institutions of the nearby locality to work on various outreach and extension activities.

6.3.9 Admission of Students

- Minority , SC/ST, Physically challenged are duly considered.
- 20% is set apart for the backward community to ensure equity and justice.
- Admission conducted as per the University norms and government orders.
- All admission information is placed on university and college website an/ or notice boards.
- Admission is purely on merit basis and done in transparent procedure.
- Well communicated admission process with course features highlighted through news paper advertisements.
- Reservations are strictly followed as per state government.
- Admission committee of the college comprising the principal, vice principal, heads of the departments and senior faculty ensures transparent and effective admission process.
- As the step the applicants are counselled by the faculty to create an awareness among the students regarding courses offered, career prospects, campus culture, rules and regulations and various other add- on courses designed for the holistic development of the students.

Criteria for

UG Admissions:

Sanction of seats is given by Calicut university.

Merit and Interview:

Admissions are made on the basis of merit, co- curricular activities and the interview.

PG Admissions:

State government norms are followed, whereby PG Admissions are based on the OU- CET rank (a common test conducted by state agency) and marks obtained by the candidate in the qualifying examination.

- Admission for both UG and PG is done by the University. (Online registration).
- Admission to Management and Community seats are also done as per the University norms.

- Strict transparency and admission rules are adhered to by the College.
- Admission committee verify the candidates eligibility and admit the candidates as per the norms.
- Efforts are made ensure that all students seeking admission to the various courses stay informed through different modes of publicity.
- The college strictly adheres to the government norms in the admission process giving chance to the meritorious students belonging to the various sections of the society.
- The date of admission and other related news are announced in college notice board and through local media. Moreover, the same has been uploaded in the college website for wide circulation.

6.4 Welfare schemes for

| | |
|--------------|--|
| Teaching | Bank, Store, Insurance, Medical reimbursement, Festival allowance, Tour programmes, Interim relief for newly- appointment staff, Canteen , counselling centre, Loan system, MRP FIP etc. |
| Non teaching | Bank, Store, Insurance, Medical reimbursement, Festival allowance, Tour programmes, Canteen , counselling centre. |
| Students | SSP, WWS, NSS, NCC, Women cell, Canteen, Tour, Counseling, Placement cell, AICUF, Jesus Youth, Clubs and forums Bank Scholarships, management poor fund and chavara-euprasia |

- ESI facility is provided for all the non- teaching staff.
- Salaries are promptly paid.
- Increments for all faculty were given.
- Leave encashment facility.
- Financial assistance and emotional support is given to the staff in times of medical emergencies and other personal tragedies.

6.5 Total corpus fund generated : 8716438

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|---|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | ✓ | Professors from other Institutions | ✓ | IQAC |
| Administrative | ✓ | Management Secretary and CMC educational Secretariat. | ✓ | IQAC |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ✦ Coaching classes are arranged for staff and students. To introduce online classes
- ✦ Shift from year wise scheme to semester system giving scope for continuous internal assessments.
- ✦ The office of the controller of examinations has done computerization of the entire examination system. Registration of examination forms, conduct of examinations and uploading the semester examination results are carried out as per schedule mentioned in the college calendar.
- ✦ The hall tickets, processing of examination application forms, allocation of register numbers and seating arrangement have been computerized.

- ♦ The introduction of continuous internal assessment with innovative methods of evaluation like presentations/ seminars, creative assignment, mini projects have created a learning atmosphere right through the focusing the attention of the students on incremental learning and internalization.
- ♦ Transparency and pre- audit reflect the positive impact on the system.
- ♦ Introduced choice based credit system.
- ♦ Examinations are conducted as per the University norms and regulations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university provides all the necessary support to the college. It encouraged and gave feedback at every stage to the college to take up activities to enhance quality in all the aspects admissions, curriculum design, teaching - learning, research, student support activities, etc- during inspections, interactions in BOS meetings, Academic council meeting, governing body meeting, personal interactions by the management. The university gives suggestions to promote autonomy in the colleges.

6.11 Activities and support from the Alumnae Association

- ♦ The alumnae just like the PTA, rendered their complete support and encouragement to the college, especially during the NAAC visit.
- ♦ The alumnae has been a constant source of resources persons for various seminars and awareness classes.
- ♦ Financial assistance, Classes and seminars, Community outreach programmes.
- ♦ The alumni association of the college works hand-m in- hand with the PTA and the college management.
- ♦ It extends whole hearted support to all the proposals put forwarded by the college management meant for the development of the institution .
- ♦ Alumni members organized career orientation programmes and orientation programme for students

- ♦ Qualified Professional Alumni members share their knowledge & expertise with the present students free of cost.
- ♦ They sponsored every year something useful things to college eg. construction help, chairs, books, parking shed.

6.12 Activities and support from the Parent – Teacher Association

- The PTA of the college has greatly contributed in various areas of activity such as the outreach programmes, NSS activities like camping, financial assistance for sports or any other student activity.
- The video conferencing hall arrangements is a motivating contribution of the PTA
- The current year witnessed the whole hearted and sincere participation and support of the PTA during and after the NAAC visit.
- Financial help for sports activities
- Financial help for arts practices

6.13 Development Programmes For Support Staff

- regular orientation programmes for the support staff are conducted.
- Both in house and outhouse training is also provided to them in order to keep them updated.
- IQAC conducted with the help of departments, green audit

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Special encouragement given to the concept of vegetable garden
- Department of Botany conducted competition for the selection of the best vegetable gardens of the producers.
- Tree plantation programme
- IQAC conducted awareness programme on tree plantation and its maintains.
- Using cloth cover instead of plastic in college day to day life.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Community College (DTP and Printing Technology) started
- M.Sc Chemistry and M.Com Finance started
- Euphressia Block inaugurated
- Motivational visit arranged to IIS, Bangalore under Walk With Scholar Programme
- *Voice of Carmel*, campus radio, run by Depts of English and Vocational Studies started functioning
- Documentary released
- Students of each department got an opportunity to attend educational expo outside the college and were able to interact with educational experts
- UGC Sponsored National Seminars were organized by Department of Political Science, Hindi, Commerce, Mathematics
- As part of providing community services nearby schools and colleges were adopted by various Departments of the college.
- The TV given by the alumnae, placed at the entrance, shows the various programmes in the college.
- Dept of Zoology organized Thyroid Detection Test in the campus
- NSS and NCC jointly conducted Blood Donation Camp in our college
- Eminent academicians gave lectures through video conferencing

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

| Plan of Action | Action taken |
|---|---|
| <ul style="list-style-type: none"> To start new courses | Started Community College, M.Sc Chemistry and M.Com |
| <ul style="list-style-type: none"> To arrange awareness classes on general topics | Arranged classes on traffic, health, cybercrime and the like by various clubs and NSS. |
| <ul style="list-style-type: none"> To organize National seminars | Seminars organized by Depts of Hindi, Political Science, IQAC |
| <ul style="list-style-type: none"> To apply for motivational visit to reputed institutions under Walk With Scholar | Visit sanctioned to IIS, Bangalore |
| <ul style="list-style-type: none"> To encourage research culture among faculty | FDP sanctioned to Ms. Pretty John (Assistant Professor, Dept. of English) and Sr. Rini Raphael (Assistant Professor, Dept. of Zoology) |
| <ul style="list-style-type: none"> To start new clubs and forums | Debate Club Inaugurated |
| <ul style="list-style-type: none"> To improve the infrastructure | Euphressia Block inaugurated Chemistry Lab upgraded |
| <ul style="list-style-type: none"> To conduct Field trips | Botany department conduct field trip at |
| <ul style="list-style-type: none"> To celebrate special days with different programmes | Celebrated different days like environment day, Ozone Day, Reading week, International Youth day, Photography day, Hiroshima Nagasaki Day, Population Day, Coconut Day etc with debate, quiz competition and exhibition etc |

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Best Practice I

Title of the Practice: Loving Embrace

Goal : Carmel aspires to be a tree of bounty, an ever sustaining bark that promote the lustrous growth of its branches and leaves, providing shelter and solace to all around. Here we grow together like the leaves of a tree, as members of one big family, sharing and caring, encompassing everyone, especially the marginalized and deprived around us within a **loving embrace**.

In this temple of knowledge we believe that the first step towards building a better world is to get to know one another, to appreciate each other and extend a helping hand in times of need so that one can surpass all odds and become achievers. Born from this loving intent is the Faculty@home programme.

Students are also encouraged to help one another, see for themselves how those on the fringes of society undergoing different forms of deprivation live, empathize with them and help create a bond of love that is inclusive in nature.

The Context: Carmel, a college for women run by the Sisters of the Congregation of the Mother of Carmel, has the explicit vision and mission of empowering rural women with knowledge and inculcating in them the spirit of selfless love and compassion and thus creating an ideal society. In its efforts to fulfill this ideal, the college has initiated various activities other than the many curriculum enrichment programmes. Majority of the students are first generation learners (Table Criterion: 2.5.4) who come from the lower stratum of society and face various difficulties such as a drunken father, broken families, ailing parent, family problems, financial constraints etc. that adversely affect their morale and overall performance. Without first addressing these problems to a certain extent it is impossible to expect them to perform well in their studies and come up in life. So teachers take pains to build a rapport with the students by getting to know them on a personal level.

Simultaneously students are involved in various linkages programmes for the marginalized and extension activities meant to uplift the local women and make them self-reliant. This

promotes a feeling of oneness and the need for selfless service and consideration for others in students.

The practice: To strengthen the teachers-student relationship and to be of substantial assistance to them, teachers step out of their comfort zone - the classroom, and visit students at their homes. Faculty members of each department visit the homes of their students and conduct meaningful interactions with their parents and family members. These visits are generally conducted on Fridays so that staff and students are not hard pressed for time. This provides the teacher an opportunity to understand and communicate with them on a personal footing and equips her to access their needs and provide professional guidance. Students coming from economically weak backgrounds are given financial assistance in the form of free books, uniforms, meals, fee concessions, exemption from contributions made towards field trips and study tours. Teachers handle these issues very subtly so that their dignity and self esteem remain intact. In case where families are beset with problems like alcoholism and its fallout, they are directed to councellors for expert advice. House construction -Sahapadikkoru Veedu-, partial house construction, financial assistance for buying medicines etc. are a result of such interactions.

Each department has a linkage with either an old age home, orphanage, school for the challenged or palliative care centre which they visit and with whom they spend time and entertain with songs, skits and dance performances. They present them with sweetmeats, dress, and toiletries and engage in cleaning activities. Students also visit the Government Hospital and jails. They help clean the private bus stand, government hospital, premises of the panchayath as part of their civic sense. 'Fast a meal - Feast a friend' and 'One rupee - One life' are initiatives that students actively participate in. They also conduct tuition classes for school going children in English, Mathematics and IT.

Various medical camps, awareness classes on health and hygiene, creation of kitchen gardens, surveys, entrepreneurial assistance are all conducted to uplift the people of the locality and make staff and students aware of their social obligations.

Evidence of Success : The results have been very encouraging. There has been a marked improvement in the overall performance of students in curricular, co-curricular and extracurricular activities. Dropout rates have also shown considerable reduction. Parents are

more at ease when met on their home turf and ready to open up and speak freely on matters related to their children and their study pattern. As far as teachers are concerned they get to know their students more personally and find it easier to understand and deal with them. There is a greater warmth and closeness in the teacher-student-parent relationship.

The linkage programmes have a two way effect. On the one hand it is a matter of great joy for the inmates to have someone care, listen and entertain them in their too often lonely, deprived and forsaken condition and on the other hand it acts an eye opener for the students. Their young enthusiastic minds fill with love and consideration for them and they resolve to be more humane in their approach to others. They also realize how fortunate and blessed they are in comparison and that they were making mountains out of mere anthills in their lives. This makes them view things in the right perspective.

All extension activities have benefitted the community. Distribution of 14 sewing machines, financial support for higher education, creation of kitchen gardens, knowledge transfer in the adopted villages, tuition classes for school going children, energy conservation techniques, water literacy programmes, awareness on government policies etc. have helped them in one way or the other in attaining self sufficiency and to stand on their own feet. The various medical camps, funds to buy medicines and care for palliative patients, address their health issues to a certain extent.

Problems Encountered and Resources Required : The tight schedule of the semester system leaves little time for house visit and teachers are hard pressed to find sufficient time. This is further aggravated when students reside in far flung places where conveyance is difficult. Visiting the homes of the hostelites and children with both parents working, poses another problem. Travelling expenses is another issue. Finding time for linkage and extension activities is also a great hurdle in the present semester system.

Notes (Optional) : Education is not just gaining a lot of knowledge or information, passing exams and getting high paid jobs but making us better people who are committed to inclusive growth. The institutions task is not restricted within its four walls but has to move beyond, become part of the society and be an instrument of change. This practice helps create better individuals, a good society and an ideal world.

Contact Details : Dr. Sr. Lizy.C.I

Principal
Carmel College, Mala,
680732 – PIN

Best Practice II

Title of the Practice: Academic Audit

Goal: The prime purpose of an educational institution is to impart quality education, foster a spirit of enquiry, creative thinking, critical reasoning and analytical approach to reach the higher echelons of learning. Academic excellence is what we aspire to attain. For this as in any other programme, quality checks have to be put in place so that there are no lapses and if there are any, a procedure by which to identify and rectify it at the earliest are set in place. Such an audit helps the institution attain its goal, the teacher grow to her/his full potential and the student achieve quality education.

The context: In recent year educational institutions seem to sprout like mushrooms soon after the rains and there has been a shift in emphasis from what you learn to where you learn, for ultimately it is that which determines the quality of education attained. Innovative, interesting, interactive and student-centric methods have to be adopted to channel the inquisitive youthful minds in the right direction so that they acquire a love for the subject that they learn. It is the duty of the teacher to ignite this spark and help them give vent to their thoughts by opening up diverse avenues of expression and growth. Covering the syllabi alone does not produce the desired outcome. For this the various initiatives of the clubs and forums, career oriented and skill development programmes and curricular and co-curricular activities have to be chalked out and conducted. Through this Academic Audit the institution tries to do a SWOC analysis, that is, reinforce our strengths, overcome our weaknesses, utilize our opportunities and equip ourselves to face the challenges.

The Practice: An Academic Audit Committee comprising of the Principal as chairperson, a senior faculty as coordinator and 2 faculties and IQAC coordinator as members was formed. They were entrusted with the task of preparing a format for the documentation of the academic details of departments. Among other details it gives prime importance to paper presentations,

publications, minor/major research projects, collaborations and academic awards to promote research mentality and a spirit of enquiry among the staff. Departments are entrusted with the task of collecting all academic details of the programmes they offer, clubs and forums functioning under them, enrichment programmes offered, linkage and extension activities conducted, field trips and study tours, teaching-learning methods incorporated, evaluation procedures adopted and the quality of the staff and students. An external expert with the consent of the Academic Audit Committee is invited to scrutinize and evaluate the academic quality and excellence of the department. S/he then issues a certificate which is handed over to the Committee who passes it on to the Governing Body via the Principal for any remedial measures to be implemented.

Evidence of Success : Any form of evaluation automatically leads to identifying key issues and concerns that ought to be given due consideration, encourages a systemic approach, promotes proper up-gradation, ensures regular documentation, leads to a scrutiny on whether the goals and objectives of a programme tally with the final outcome and introduce remedial measures. On the whole it leads to an overhauling of the entire system. Departments are forced to conduct a SWOC analysis which very often reveals quite a lot of strengths that energize us, help us face and overcome our weaknesses, identify our opportunities and make the best of it and meet the challenges that lie ahead. In short we are purged off the defects that exist and fortified to face the future as a result of the Academic Audit.

Problems Encountered and Resources Required : The implementation of the Academic Audit posed no difficulties whatsoever. Staff and students geared up for the situation and everything was conducted with ease and efficiency.

Notes (Optional) : An Academic Audit helps us realize where we stand and this very realization acts as an incentive to make us want to scale greater heights and achieve excellence.

Contact Details : Dr. Sr.Lizy C.I

Principal

Carmel College, Mala,

680732 – PIN

7.4 Contribution to environmental awareness / protection

- Organizing Environmental Awareness lectures by Science Departments, CSS and NSS
- Tree plantation inside campus
- Celebration of Environment Day by various clubs especially Nature Club
- Dept of Botany distributed sapling of *Moringa* Plant to all staff and students in the campus
- CSS encourages gardening

7.5 Whether environmental audit was conducted? Yes No

Yes, The Green Audit ground preparations done by a team of departments - Botany, Physics, Sociology and Chemistry. The evaluation of our green audit done by Dr. Chris

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis

Strength

- ✦ Community College- DTP and Printing Technology
- ✦ Green Audit, Academic Audit, Administrative Audit
- ✦ B. Voc programme- Multimedia and software development
- ✦ Video Conferencing Hall
- ✦ Coaching programme for Civil Service/Bank Coaching/PSC etc
- ✦ Scholar Support programme
- ✦ Walk with Scholar
- ✦ Online exams and My Zone facility
- ✦ Parents Teachers Association (PTA).
- ✦ Additional Skill Acquisition Programme(ASAP).

- ✦ Permanent appointments conducted regularly to fill the vacant positions.
- ✦ Easy accessibility to college.
- ✦ Women's Development Centre that " Women cell".
- ✦ Alumnae association.
- ✦ Safety and security for hostel inmates.
- ✦ Infrastructural facilities of the college extended to the local community as a service.
- ✦ Women friendly campus.
- ✦ The institution has a good reputation in the community.
- ✦ Feedback system
- ✦ SQAC
- ✦ Academic flexibility with the advent of autonomy.
- ✦ Provision of good placement services.
- ✦ Innovative ICT-backed teaching learning methodology with Qualified, committed and experienced faculty.
- ✦ Word of mouth publicity through successful alumnae
- ✦ Thrust to the holistic development of students and effective teaching - learning.
- ✦ The teacher- student relationship enabling the teacher to act as a mentor and guide in solving the academic and personal problems of students.
- ✦ The college Alumni extending its earnest service in providing financial assistance to poor students.
- ✦ Regular conduct of student centric activities through various academic clubs and cultural fests- Arts day, fresher's day etc.
- ✦ Enhanced reputation among academicians with regular faculty enrichment programmes through seminars/ conferences/ workshops/ refresher courses/ orientations.
- ✦ Good energy conservation practices
- ✦ Remarkable position in sports
- ✦ Modernized agricultural models (poli-house) to make awareness among students.
- ✦ Student progression: input- output analysis.
- ✦ Qualified and experience permanent faculty.
- ✦ Liberal and cooperative management.
- ✦ Coordinational relationship among the stakeholders.

- ✦ Active participation of students in club activities.
- ✦ Updated library software.
- ✦ Rich past and good reputation
- ✦ Functioning in plural and multicultural atmosphere.
- ✦ Caters to the need of economically weaker section(Students)
- ✦ Good pass percentage in university results.
- ✦ Central library with good number of books and internet facilities.
- ✦ Good student enrolment.
- ✦ Scholar Support Programme.
- ✦ Tutorial system.
- ✦ Monitoring system.
- ✦ Installed grievance boxes in different parts of the college campus

Weakness

- ✦ Drop- out rate of female students owing to material reasons.
- ✦ Funds constraints being a self financed institution
- ✦ No consultancy
- ✦ Limited international linkages and student/ staff exchange programmes
- ✦ Collaboration with other institutions is very limited.
- ✦ Not able to attract good percentage students for post graduate courses .
- ✦ College ground for sports and games.
- ✦ Shortage of reference books in a few departments
- ✦ The auditorium in the campus is insufficient to meet the requirements of the college.
- ✦ Lack of communication skill.
- ✦ The process of teaching - learning needs strengthening.
- ✦ Class room infrastructure needs modernization.
- ✦ Participation of faculties in research is not up to the mark.
- ✦ Drainage system need improvement.
- ✦ Insufficient office staff.

Opportunities

- ♦ Support financially weak deserving students.
- ♦ Take keen interest in the welfare of poor students.
- ♦ Guidance for interested and deserving students for jobs and higher education.
- ♦ Innumerable existing technologies to be explored/ harnessed for teaching - learning.
- ♦ Developing scientific temper and research culture.
- ♦ Wide scope for collaboration with Indian and foreign research institutes/ universities/ organizations.
- ♦ The PG departments of the college have the opportunity of being upgraded into research centers in near future.
- ♦ Since agriculture has turned to be one of the thrust areas of extracurricular activities.
- ♦ Strong support from Alumni, former faculty members and other well-wishers.
- ♦ The accreditation by NAAC has enabled the college to avail development grants and UGC sponsored programmes.
- ♦ Diversification of courses to provide greater flexibility
- ♦ Developing good communicative and vocational skills.
- ♦ Strengthening interdisciplinary study to enhance creatively.
- ♦ Offering need based and short term career orientation programme .
- ♦ Health care facility may be improvement.
- ♦ Placement for students.

Threats / Challenges

- ♦ Marriage leading to drop out of students.
- ♦ Lack of finance to pursue higher education.
- ♦ Lack of adequate campus placement.
- ♦ Continuous high need for redesigning the curriculum.
- ♦ Low academic standards of the students.
- ♦ Migration of students to other institutions
- ♦ Economically, socially and economically backward rural students.
- ♦ Migration of experienced faculty.

- ♦ Networking with other reputed institutions in academic and research activities.
- ♦ Catering to the needs of students from heterogeneous background.
- ♦ Attracting students towards traditional courses.
- ♦ Development of skilled man- power in frontline areas of science and technology.
- ♦ Enhancement of faculty research.
- ♦ Migration of students to other institutions
- ♦ Catering to the needs of students from heterogeneous background.
- ♦ Attracting students towards traditional courses.
- ♦ Enhancement of faculty research.
- ♦ The college is very far away from the town, and public transportation facility is limited. Under CBCSS, teachers and students are always very busy with so many academic activities that it is difficult to find sufficient span of time for extracurricular activities. Opening of more private institutions in neighboring areas.
- ♦ Economically, socially and economically backward rural students.
- ♦ The college is very far away from the town, and public transportation facility is limited. Under CBCSS, teachers and students are always very busy with so many academic activities that it is difficult to find sufficient span of time for extracurricular activities. Opening of more private institutions in neighboring areas

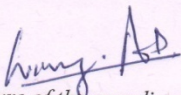
Criterion - VIII

8. Plans of institution for next year

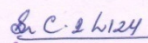
- To modification and extension of the indoor stadium
- To construct more class rooms.
- To arrange more seminar halls.
- To organize more national seminars, workshops etc
- To undertake more minor and major projects
- To sign MoU- s with reputed organizations
- To apply for more courses
- To conduct more academic seminars/workshop for quality improvements.
- To modify the DTP lab
- To arrange counselling facility to all students with the help of Carmel Family Counselling center.

Name : Dr. Licy A.D
HOD, Department of Sociology
Carmel College, Mala-680732
Thrissur, Kerala

Dr. Sr. Lizy. C.I
Principal
Carmel College, Mala-680732
Thrissur, Kerala


Signature of the coordinator, IQAC

Signature of the Chairperson, IQAC


Principal
Carmel College
Mala - 680 732



Annexure I

Organized Seminars / Conferences / Workshops/Lecture Series 2015- 2016

| <i>International Level</i> | | | | | |
|----------------------------|-------------------------|--|--|----------------------|------------|
| Sl. No | Department | Recourse Person | Topic | Nature Of Activity | Date |
| 1. | Chemistry | Dr. John. A, Pulikkan, Post Doctoral Associate, University of Massachussetts Medical School, United States | From Basic Science to Drug Discovery: Development of Small Molecule Inhibitor in Blood Cancer | Lecture- Series | 01.09.2015 |
| 2. | Chemistry | Dr. Shaju Kakkanadan Vareed, Director of high Complexity laboratory, US Pain and Spine institute, Houston, USA | Clinical Chemistry | Video Conference | 13.11.2015 |
| 3. | Chemistry | Dr. Tony Kurissery Senior Research Scientist Albany Molecular Research Singapore | Chemistry Around Us | Video Conference | 13.11.2015 |
| 4. | Sociology | Ms. Tammy J Flippo, Pastoral associate and director of Faith Formation Louisville, Kentucky USA | Role of Women in Religion | Video- Conference | 19.10.2015 |
| 5. | Sociology & English | Mr. Bill Glass, Social Worker USA | Crime and Criminal System | Video- Conference | 30.11.2015 |
| 6. | Sociology & Commerce | Ms. Andria G, Professor CLARK University Philadelphia USA | Scope of Sociology | Video- Conference | 07.09.2015 |
| 7. | Computer Science | Ms. Jeenu John I.T Analyst Tata Consultancy Services (TCS), USA | Insider's View on IT Industry | Video- Conference | 28.10.2015 |

| 8. | Physics | Dr. Sreejith Karthikeyan, Consultant Department of Physics, Sultan Qaboos University Oman | Tandem Solar Cells for Future Energy | Video-Conference | 15.10.2015 |
|-----------------------|------------------|---|---|----------------------|-----------------------|
| 9. | Mathematics | Dr. Lutchmiparsad Hazareesingh, Professor, Missouri University, USA | Product Integration | Video-Conference | 09.11.2015 |
| 10. | Botany | Mrs. Joby Jenardanan. Acute Nursing Practitioner, Phoenix USA | Life Style Diseases | Video-Conference | 18.11.2015 |
| National Level | | | | | |
| Sl. No | Department | Recourse Person | Topic | Nature Of Activity | Date |
| 1. | Commerce | Prof. Meena S Paniker (Faculty of Law University of Delhi 'Consumer Rights & Retail Trade' Mr. Prince Thekkan (Member, Consumer Protection Council, Kerala. 'Consumer Culture in Kerala') | Recent Trends in Retail Marketing Challenges & Opportunities. | National Seminar-UGC | 15.06.2015 |
| 2. | Computer Science | Dr. Jossy George, Director Christ Institute of Management, Pune Dr. A.K George, Principal Christ engineering College Irinjalakuda Mr. Leo John, Senior Software Engineer, Trivium esolutions Pvt. Ltd Bangalore Mr. Visakh S.T, Software Engineer Azuga Telematics Pvt. Ltd Yemalur, Bangalore | Resurgence of C Language | National Seminar-UGC | 31.07.2015-01.08.2015 |
| 3. | Mathematics | Dr. P.O Jenson, Principal St. Thomas College | Statistics in Medical Science | National Seminar-UGC | 08.09.2015 |

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|----|--------------------------------|---|---|--------------------------|----------------------------------|
| | | Thrissur Dr. P.G Sankaran, Professor & Head of the Department of Statistics CUSAT, Cochin Dr. T.V Ramanathan Associate . Professor Savithri Phule, Pune University, Pune Dr. M. Manoharan, Professor , Dept of Statistics Calicut University, Calicut | and Engineering. | | |
| 4. | Political Science | C.R Neelakandan Namboothri, Rtd. Deputy Manager, Keltron Dr. Shaji Varkey, Head of the Department, University of Kerala Dr. G. Vijay, Assistant Professor, School of economics, University of Calicut. Professor Kusumam Joseph, Carmel College, Mala | Politics of Environmental Movements in Kerala | National Seminar -UGC | 28.10.201 5 29.10.201 5 |
| 5. | Business Administra tion | Prof. Meena S Panicker, Faculty of Law, University of Delhi | Consumer Rights and Retail Trade | National Seminar | 15.06.201 5 |
| 6. | Hindi | Prof. Aravindakshan (Former PVC, Mahatma Gandhi International University, Varada, Maharashtra) Dr. R. Sethunath (Former HOD Dept. of Hindi Calicut University) Dr. Bharathi Eore (Asso.Prof. Baba Saheb Ambekar Marathvada University, Aurangabad) | Motherhood Depicted in Contemporary Hindi Literature | National Seminar -UGC | 16.11.201 5 17.11.201 5 |

| | | Dr. Promod Kovapurath (Asso. Prof. Dept. of Hindi Calicut University) | | | |
|--|------------|--|--|--|-------------|
| | | Dr. Lekha M (Asst. Prof. Annarhalingam Institute of Higher education for Women, Coimbatore, Tamilnadu) | | | |
| | | Dr.Moosa M (reader, Sree Sankaracharya University , Dept. of Hindi Kalady) | | | |
| <i>State Level/Institutional Level</i> | | | | | |
| Sl. No | Department | Recourse Person | Topic | Nature Of Activity | Date |
| 1. | Botany | Prof. E.J Vincent (Biodiversity District Coordinator & Prof. in Botany, Christ College Irinjalakuda | World Environment Day | Talk- KSCSTE World Environment Day-2015 | 05.06.2015 |
| 2. | Botany | Dr. Deeps Thomas, Assistant Professor Agronomic Research Station, Chalakudy | Monsoon Vegetables | Talk | 29.07.2015 |
| 3. | Botany | Dr. C George Thomas | Conservation of Wetlands | 1.Talk 2.Inter Collegiate Power Point Presentation 3.Inter Departmenta l Poster making | 03.02.2016 |
| 4. | Botany | Dr. Amitha Bachan, Asst. Professor, MES Asmabi College, Kodungallor | Ozone and its importance | | 16.09.2015 |
| 5. | Botany | | Make in India : S & T driven innovations | | 26.02.2016 |
| 6. | Botany | Dr. K.G.Radhakrishnan Prof, Govt. Medical College, Thrissur | Changing food habits , Nutrition and consequences | | 01.03.2016 |
| 7. | Library | Dr. Francis A.T, | Koha-Open | State Level | 10.08.2015- |

| | | | | | |
|-----|-------------|---|--|---|--------------------------------|
| | | University Librarian, Kerala Agricultural University Thomson A.J, Librarian Devagiri College Kozhicode | Source ILS- Integrated Library System | Workshop | 11.08.2015 |
| 8. | English | A. Joseph Thiyagarajan Lecturer, Rajiv Gandhi National Institute of Youth Development, Sriperumbudur | Theory and Application of Ecocriticism | Workshop | 2015 |
| 9. | English | Prof. C.R. Murukan Babu Head, Department of English, Panampilly Govinda Menon Memorial College, Chalaky | English as a Global Language | Lecture | 28.10.2015 |
| 10. | Sociology | Mr. P G Sugith, Agricultural officer Kuzhur | Organic Pesticides Making | Awareness Class And Training Programme | 11.09.2015 |
| 11. | Sociology | Mr. Anto Kannampuzha (Department of Statistics, Irinjalakuda | World Population Day Observance | Talk | 10.07.2015 |
| 12. | Sociology | Fr. Joy Vattoly CMI Director SEWA, Cochin | Child Abuse & Child Protection | Talk | 09.07.2015 |
| 13. | Malayalam | | Vayanavaram | Talk | 19.06.2015 to 25.06.2015 |
| 14. | Malayalam | Mrs. Metha Padkar, | Keralapiravi | Talk | 02.11.2015 |
| 15. | Hindi | Prof. Kusumam Joseph | Navasamoohya Madyamangal | Talk | 08.07.2015 |
| 16. | NSS | Mr.Francis Chakkenath, Assistant Development Officer & district Co- Ordinator, Suchitwa Mission , Thrissur | Suchitwa Mission | Talk | 07.08.2015 |
| 17. | Mathematics | Prof. Edwin Thomson, HOD of Mathematics , St. Alberts College Ernakulam | Analysis and the Story of Infinitesimals | Talk | 01.09.2015 |
| 18. | Mathematics | Dr. Sudheesh Kumar Kattumannil, Assistant profesor, Indian | On Choosing Appropriate Statistical | Lecture- Series | 01.09.2015 |

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|-----|--|---|---|--------------------|--------------------------------|
| | | Statistical Institute Chennai | Testes | | |
| 19. | Mathematics | Mr. Balachandran | An Introduction to CA as a Profession | Talk | 04.07.2015 |
| 20. | History | Prof. C. Karmachandran, Ret. Prof. Dept. of History, KKTU Govt. College, Pullut | Jewish Settlement in Mala | Lecture Series | 17.10.2015 |
| 21. | Computer Science & Vocational Studies | Dr. Ignatius Kunjumon (Associate Professor School of Marine Engineering, Cochin University State Council Member of Free Software Foundation. | Digital India Week | Awareness Class | 01.01.2015 to 08.07.2015 |
| 22. | Vocational Studies & Computer Science | Dr. M. Dinesh Babu Principal CBSE affiliated Senior Secondary School, Thrissur | Social Behavior | Seminar | 11.09.2015 |
| 23. | Vocational Studies & Computer Science | Mrs. Jisna Joshin | Scope of B.Voc | Seminar | 18.08.2015 |
| 24. | Vocational Studies & Computer Science | Mr. Babu Thanikudam Serial Artist | Film Production | Talk | 12.08.2015 |
| 25. | Vocational Studies & Computer Science | Mr. Rettin Jose, Software Engineer Crysalis | How to Attend an Interview | Workshop | 05.05.2015 |
| 26. | Vocational Studies & Computer Science | Ms. Reena A.R, Assistant Professor in Department of Vocational Studies, St. Mar's College, Thrissur | How to Become an Software Engineer | Lecture- Series | 12.10.2015 |
| 27. | Vocational Studies & Computer Science | Mr. Babu Thanikudam | Film Making | Seminar | 12.08.2015 |
| 28. | Business Administration | Dr. Jojomon N.A, HOD, PG Department of | International Financial | Seminar | 08.09.2015 |

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|-----|-------------------------|--|---|--|------------|
| | | Commerce, PMG College, Chalakudy. | Reporting Standards | | |
| 29. | Chemistry | Smt. Smitha Yesudas, Craft Teacher, Carmel School, Chalakudy | Training in Flower Making | Training Programme | 24.07.2015 |
| 30. | History | ----- | Whether India attained Independence or Not | Debate | 27.01.2016 |
| 31. | History | ----- | India after independence | Republic Day celebration - Quiz Competitions | 28.01.2016 |
| 32. | Botany & English | ----- | 2015: Glance | Interdepartm ental Quiz Competition | 08.01.2016 |
| 33. | Mathematics | ----- | Fun Mathz | Puzzle Solving Competition | 29.01.2016 |
| 34. | Sociology | ----- | Tourism & Environment | Inter Departmenta l Painting Competition | 13.01.2016 |
| 35. | Vocational Studies | ----- | | Inter Collegiate IT-Quiz Competition | 29.01.2016 |
| 36. | Political Science | ----- | | | |
| 37. | Career Guidance Cell | Mr. Mejo John, | | Talk-Career Guidance Programme | 19.02.2013 |

Annexure II

Attended Seminars/ Workshops/etc By Staff 2014 - 2015

| <i>International Level</i> | | | | | |
|----------------------------|---------------------|--------------------------|---|---------------------------------|--------------------------|
| Sl. No | Name of the Faculty | Nature Of Activity | Topic | Place | Date |
| 1. | Sr. Jisha Chakunny | International Workshop | Virtual Internalization Making Effective Use of New Technologies to Enhance the Student Experience | University of Kerala | 18.01.2016-19.01.2016 |
| 2. | Dr. K.P Revathy | International Conference | Frontiers in Nanoscience and Technology | CUSAT | |
| <i>National Level</i> | | | | | |
| Sl. No | Name of the Faculty | Nature Of Activity | Topic | Place | Date |
| 1. | Dr. Vidhya Francis | Workshop | Chemistry in Capillaries | St. Thomas College Thrissur | 29.07.2015 |
| 2. | Blessy Paul | Seminar | Data mining in cloud computing | St. Mary's College, Thrissur | 08.10.2015 |
| 3. | Sr. Rini Raphael | Workshop | Teaching, Research and Technology The chair for Christian studies & Research, University of Calicut | Christ University, Bangalore | 28.04.2015 to 29.04.2015 |
| 4. | Greeshma K.V | Seminar | Recent Trends for privacy Preservation Techniques In Data mining | St. Joseph College Irinjalakuda | 07.07.2015to 08.07.2015 |
| 5. | Jasmine Jose | Seminar | Emerging research Trends In Computer Science | Little Flower College, Thrissur | 12.08.2015 |

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|-----|-----------------------|----------|---|----------------------------------|--------------------------|
| 6. | Loshima Lohi | Seminar | Recent Trends for privacy Preservation Techniques In Data mining | St. Joseph College, Irinjalakuda | 07.07.2015 to 08.07.2015 |
| 7. | Shamily C | Seminar | Emerging research Trends In Computer Science | Little Flower College Thrissur | 12.08.2015 |
| 8. | Dr. Licy A.D | Workshop | Review, Evaluation & Action Plan for UGC Community College & B.Voc Centers in State of Kerala | St. Mary's College, Thrissur | 15.09.2015 |
| 9. | Blessy Paul | Workshop | Review, Evaluation & Action Plan for UGC Community College & B.Voc Centers in State of Kerala | St. Mary's College, Thrissur | 15.09.2015 |
| 10. | Sunitha Subramania | Seminar | Biodiversity & Evaluation Perspective & Paradigm Shift | Sree Sankara college Kalady | 2.10.2015-03.10.2016 |
| 11. | Tinu Raphy | Seminar | Biodiversity & Evaluation Perspective & Paradigm Shift | Sree Sankara college Kalady | 02.10.2015-03.10.2016 |
| 12. | Dr. sr. Jaseentha M.O | Seminar | Emerging trends in Herbal Medicine | St. Thomas College, Thrissur | 07.10.2015-09.10.2015 |
| 13. | Dr. sr. Jaseentha M.O | Seminar | Emerging Trends In Phyto Pharmaceuticals | Vimala College, Thrissur | 13.01.2016-14.01.2016 |
| 14. | Dr. Bindhu .K.B | Seminar | Emerging Trends in Herbal Medicine | St. Thomas College, Thrissur | 13.01.2016-14.01.2016 |

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| 15. | Jipeymol P | Seminar | Emerging Trends In Phyto Pharmaceuticals | Vimala College, Thrissur | 13.01.2016-14.01.2016 |
| 16. | Dr.Sr.Kochuthressia K.P. | Seminar | Emerging Trends in Herbal Medicine | St. Thomas College, Thrissur | 07.10.2016-09.10.2016 |
| 17. | Dr. K.P Revathy | Seminar | Recent Trends in Optics | KKTM College, Pullut | |
| 18. | Dr. K.P Revathy | Workshop | Photonics | CUSAT | |

Annexure III

Departments conducted invited talks by experts from respective field.

| Sl. No | Name | Designation |
|--------|--------------------------------|--|
| 1. | Dr. John. A, Pulikkan | Post Doctoral Associate, University of Massachussets Medical School, United States |
| 2. | Dr. Shaju Kakkanadan Vareed | Director of high Complexity laboratory, US Pain and Spine institute, Houston, USA |
| 3. | Dr. Tony Kurissery | Senior Research Scientist Albany Molecular Research Singapore |
| 4. | Ms. Tammy J Flippo | Pastoral associate and director of Faith Formation Louisville, Kentucky USA |
| 5. | Mr. Bill Glass | Social Worker USA |
| 6. | Ms. Andria G, Professor | CLARK University, Philadelphia USA |
| 7. | Ms. Jeenu John | I.T Analyst, Tata Consultancy Services (TCS), USA |
| 8. | Dr. Sreejith Karthikeyan | Consultant, Department of Physics, Sultan Qaboos University, Oman |
| 9. | Dr. Lutchmiparsad Hazareesingh | Professor, Missouri University, USA |
| 10. | Mrs. Joby Jenardanan. | Acute Nursing Practitioner, Phoenix USA |
| 11. | Prof. Meena S Paniker | Faculty of Law University of Delhi 'Consumer Rights & Retail Trade' |
| 12. | Mr. Prince Thekkan | Member, Consumer Protection Council, Kerala. 'Consumer Culture in Kerala' |
| 13. | Dr. Jossy George | Director Christ Institute of Management, Pune |
| 14. | Dr. A.K George | Principal Christ engineering College Irinjalakuda |
| 15. | Mr. Leo John | Senior Software Engineer, Trivium esolutions Pvt. Ltd |

| | | |
|-----|------------------------------------|---|
| | | Bangalore |
| 16. | Mr. Visakh S.T | Software Engineer Azuga Telematics Pvt. Ltd Yemalur, Bangalore |
| 17. | Dr. P.O Jenson, | Principal St. Thomas College Thrissur |
| 18. | Dr. P.G Sankaran, | Professor & Head of the Department of Statistics CUSAT, Cochin |
| 19. | Dr. M. Manoharan | Professor , Dept of Statistics Calicut University, Calicut |
| 20. | Dr. T.V Ramanathan | Associate . Professor Savithri Phule, Pune University, Pune |
| 21. | C.R Neelakandan Namboothri | Rtd. Deputy Manager, Keltron |
| 22. | Dr. Shaji Varkey | Head of the Department, University of Kerala |
| 23. | Dr. G. Vijay | Assistant Professor, School of economics, University of Calicut. |
| 24. | Prof. Meena S Panicker | Faculty of Law, University of Delhi |
| 25. | Prof. Aravindakshan | Former PVC, Mahatma Gandhi International University, Varada, Maharashtra |
| 26. | Dr. R. Sethunath | Former HOD Dept. of Hindi Calicut University |
| 27. | Dr. Bharathi Eore | Asso.Prof. Baba Saheb Ambekar Marathvada University, Aurangabad |
| 28. | Dr. Promod Kovapurath | Asso. Prof. Dept. of Hindi Calicut University |
| 29. | Dr. Lekha M | Asst. Prof. Annarhalingam Institute of Higher education for Women, Comibatore, Tamilnadu |
| 30. | Dr. Moosa M | Reader, Sree Sankaracharya University , Dept. of Hindi Kalady |
| 31. | Prof. E.J Vincent | Biodiversity District Coordinator & Prof. in Botany, Christ College Irinjalakuda |
| 32. | Dr. Deeps Thomas | Assistant Professor Agronomic Research Station, Chalaky |
| 33. | Dr. Francis A.T | University Librarian, Kerala Agricultural University |
| 34. | Thomson A.J | Librarian Devagiri College Kozhicode |
| 35. | A. Joseph Thiyagarajan Lecturer | Rajiv Gandhi National Institute of Youth Development, Sriperumbudur |
| 36. | Prof. C.R. Murukan Babu | Head, Department of English, Panampilly Govinda Menon Memorial College, Chalaky |
| 37. | Mr. P G Sugith, | Agricultural officer Kuzhur |
| 38. | Mr. Anto Kannampuzha | Department of Statistics, Irinjalakuda |
| 39. | Fr. Joy Vattoly CMI | Director SEWA, Cochin |
| 40. | Mrs. Metha Padkar, | Social Activisit |

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|-----|---------------------------------|--|
| 41. | Mr.Francis Chakkenath, | Assistant Development Officer & district Co-Ordinator, Suchitwa Mission , Thrissur |
| 42. | Prof. Edwin Thomson | HOD of Mathematics , St. Alberts College Ernakulam |
| 43. | Dr. Sudheesh Kumar Kattumannil, | Assistant profesor, Indian Statistical Institute Chennai |
| 44. | Prof. C. Karmachandran, | Ret. Prof. Dept. of History, KKTU Govt. College, Pullut |
| 45. | Dr. Ignatius Kunjumon | Associate Professor School of Marine Engineering, Cochin University& State Council Member of Free Software Foundation. |
| 46. | Dr. M. Dinesh Babu | Principal CBSE affiliated Senior Secondary School, Thrissur |
| 47. | Mrs. Jisna Joshin | Software Engineer Crysalis |
| 48. | Mr. Babu Thanikudam | Serial Artist |
| 49. | Mr. Rettin Jose, | Software Engineer Crysalis |
| 50. | Ms. Reena A.R, | Assistant Professor in Department of Vocational Studies, St. Mar's College, Thrissur |
| 51. | Dr. Jojomon N.A, | HOD, PG Department of Commerce, PMG College, Chalakudy. |
| 52. | Smt. Smitha Yesudas, | Craft Teacher, Carmel School, Chalakudy |

Annexure IV

Sports and games awards and medals for students

- **Ball Badminton**

Meeu Thomas-Selected as "STAR OF KERALA " in State Federation & Association Ball Badminton Tournaments. 2015-16

Meeu Thomas-Bronze Medal in National Federation & Association Ball Badminton Tournaments.

Meeu Thomas-Bronze Medal in State Federation & Association Ball Badminton Tournaments.

- **Cycling**

Events:

1. 1600 mtr Mass Start

Alna Mariya: GOLD Medal in 1600 mtr Mass Start

Rosna Prince: Silver Medal in 1600 mtr Mass Start

Silpa. T.N.: Bronze Medal in 1600 mtr Mass Start

2. 3000 mtr Individual Pursuit

Alna Mariya: Bronze medal in 3000mtr Individual Pursuit

3. 3000mtr Team Pursuit: Silver Medal

Alna mariya
Meenu Baburaj
Seethal .P.V
Silpa.T.N.
Meghalalkshmi.M.

Cycling team participated in the Calicut University cycling championship and became Runner up in over all points.

- **Cricket**

Drishya Balakrishnan, Alna Mariya, Rosa Prince and Sneha K. represented Thrissur District in the Ernakulam Zone Senior Women's Cricket Tournament.

Drishya Balakrishnan & Alna Mariya-Calicut University Cricket Team Members
College Cricket team participated in the Calicut University Cricket Tournaments and became 2nd Runner Up.

- **Football**

Reshna T.-Kerala State Senior Football Team member

College Football team participated in the Calicut University Cricket Tournaments and became 2nd Runner Up.

Reshna T, Sarika K.V.& Surabhi V.K.-Calicut University Football Team Members.

- **Archery**

Archery team became over all champions in the Calicut University Archery Championship in overall points.

FITA : Silver Medal

Jesna Jose, Amrutha .C.V, Sneha U.K, Soorya. N.S

2.INDIAN-Silver Medal

Sherin A.B, Amitha M.A, Anjana Ramanathan, Jishma K.S.

3.Amitha M .A-Kerala State Archery Team Member

4.Jesna Jose N: Silver Medal in the University Archery Championship-FITA round.

5.Jesna Jose N. selected to Calicut University Archery Team and participated in the Inter-varsity Archery Championship held at Punjabi University, Punjab.

- **Taekwondo**

1.Overall Champions in Calicut University Taekwondo Championship.

2.Amrutha C.V-.Under 67 KG-Gold Medal

3.Reshma .M. -Under 46 KG-Gold Medal

4.Saumya S.Nair. -Under 57 KG-Gold Medal

5.Navaneetha.S. -Under 62 KG-Gold Medal

6.Sneha U.K. -Under 73 KG-Gold Medal

7.Calicut University Team Members

Amrutha C.V, Reshma .M. , Saumya S.Nair, Navaneetha.S, Sneha U.K.

8. Overall Champions in Thrissur District Taekwondo Championship 2015-16

9. Amrutha C.V:Silver Medalist in Kerala State Taekwondo Championship 2015-16

Annexure V

Add-On Courses

| Course | Goals | Objective |
|--------------------------|---|--|
| Sociology | | |
| Guidance and Counselling | It aims to provide students with an opportunity to develop basic skills in counselling and guidance thereby enabling them to be of assistance to those in need. | To orient students towards the importance of guidance and counselling during childhood and adolescence. To acquaint students with developments in guidance and counselling process. |
| Botany | | |
| Tissue Culture | Initiate modern techniques of tissue culture and propagate rare species. | Large scale commercial production of desirable plants as a means of livelihood. |

Skill Development Courses

| Course | Goals | Objective |
|--|--|--|
| Botany | | |
| Fashion Designing | To make our students trend setters in fashion designing. | To help create an attractive and elegant dress code. |
| Interior Architecture Designing | To augment the creative talent in students and help construct beautiful spaces in harmony with nature. | Create an eco-friendly culture. Income generating source. |
| Chemistry | | |
| Art and Craft Course | Empower women through skill development. | To enhance creative skills in fabric painting, glass painting, jewellery making and doll making. |
| English | | |
| Spoken English | To develop confidence and speech skills in English in any given situation. | To improve communicative skills in English. |
| Commerce | | |
| Tax Practices | Enhance their subject knowledge for self advancement. | To provide practical knowledge on different forms of taxation. |
| Sociology | | |
| Ornaments Making & Toy Making | To empower rural girls through skill development. | To enhance creative skills in toy making and ornaments making. |
| Mathematics | | |
| Numerical Aptitude and Test of Reasoning | Help young women to be employable. | To develop mathematical aptitude and skills required to perform in competitive exams. |

| Computer Science | | |
|-------------------------|---|---|
| PGDCA | Develop skills required for managing Advanced Computer Applications. | Provide advanced education and practice in computer architecture, java programming, OS, RDBMS, programming. |
| PGDCAT | Develop skills required for Teaching in the field of Computer Applications. | Provide advanced education and practice in knowledge management, ERP and Resource planning, Organizational behavior and Entrepreneurship. |
| PGDOST | Develop skills required for Open Source Technology. | Provide advanced education and practice in FOSS, LINUX, MYSQL, PHP and Computer Architecture. |
| ADCHNE | Develop skills required for Computer Hardware and Network Engineering. | Provide advanced education and practice in Digital Electronics, Computer Architecture. |
| ADCTT | Develop skills required for teaching Computer Science. | Provide advanced education and practice in IT Education, Internet, PC software, and Programming. |
| DCA | Develop skills required for Managing basic Computer Application. | Provide advanced education and practice in programming, RDBMS, Introduction to IT, PC Software and Malayalam computing. |
| DWT | Develop skills required for Wireless Technology Management. | Provide advanced education and practice in Wireless communication, communication technologies and Mobile operating systems. |
| DIM | Develop skills required for Multimedia. | Provide advanced education and practice in PC Software, 3D Max, image editing and web technologies. |
| DOA | Develop skills required for Management of Office Automation. | Provide advanced education and practice in PC Software, web technologies. |
| DDTP | Develop skills required for Desk Top publishing. | Provide advanced education and practice in PC Software, DTP |
| CEO | Develop skills required for Management of Electronic office. | Provide advanced education and practice in PC Software, web technologies. |
| CDEO | Develop skills required for Data Entry and Console Operation. | Provide quality education and practice in PC Software, Digital Keying and Malayalam typing. |
| CCA | Develop skills required for Computerized Accounting. | Provide quality education and practice in PC Software, Accounting packages. |
| CDTP | Develop skills required for Desk Top publishing. | Provide quality education and practice in PC Software, DTP tools. |
| CWD | Develop skills required for Web Designing. | Provide quality education and practice in Internet and Web Programming. |
| CCAD | Develop skills required for Computerized Plan Sketching. | Provide quality education and practice in PC Software, CAD Tools. |

Annexure VI

College Calendar

Carmel College Handbook & Calendar 2015-16

APRIL 2016

| DATE | DAYS | PARTICULARS |
|------|------|-------------|
| 1 | Fri | |
| 2 | Sat | H |
| 3 | Sun | H |
| 4 | Mon | |
| 5 | Tue | |
| 6 | Wed | |
| 7 | Thu | |
| 8 | Fri | |
| 9 | Sat | H |
| 10 | Sun | H |
| 11 | Mon | |
| 12 | Tue | H |
| 13 | Wed | |
| 14 | Thu | H |
| 15 | Fri | |
| 16 | Sat | H |
| 17 | Sun | H |
| 18 | Mon | |
| 19 | Tue | |
| 20 | Wed | |
| 21 | Thu | |
| 22 | Fri | |
| 23 | Sat | H |
| 24 | Sun | H |
| 25 | Mon | |
| 26 | Tue | |
| 27 | Wed | |
| 28 | Thu | |
| 29 | Thu | |
| 30 | Sat | H |

No. of working days: 20

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Carmel College Handbook & Calendar 2015-16

MAY 2016

| DATE | DAYS | PARTICULARS |
|------|------|------------------------------|
| 1 | Sun | H |
| 2 | Mon | May Day, Feast of St. Joseph |
| 3 | Tue | |
| 4 | Wed | |
| 5 | Thu | |
| 6 | Fri | First Friday |
| 7 | Sat | H |
| 8 | Sun | H |
| 9 | Mon | |
| 10 | Tue | |
| 11 | Wed | |
| 12 | Thu | |
| 13 | Fri | |
| 14 | Sat | H |
| 15 | Sun | H |
| 16 | Mon | |
| 17 | Tue | |
| 18 | Wed | |
| 19 | Thu | |
| 20 | Fri | |
| 21 | Sat | H |
| 22 | Sun | H |
| 23 | Mon | |
| 24 | Tue | |
| 25 | Wed | |
| 26 | Thu | |
| 27 | Fri | |
| 28 | Sat | H |
| 29 | Sun | H |
| 30 | Mon | |
| 31 | Tue | |

No. of working days: 22

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Carmel College Handbook & Calendar 2015-16

| JUNE 2015 | | DATE | DAYS | PARTICULARS |
|-----------|-----|------|------|---|
| 1 | Mon | | | Re-opening of College after summer vacation. |
| 2 | Tue | | | |
| 3 | Wed | | | |
| 4 | Thu | | | |
| 5 | Fri | | | World Environment Day, First Friday |
| 6 | Sat | | H | |
| 7 | Sun | | H | |
| 8 | Mon | | | Feast of Bl. Mariam Thressia |
| 9 | Tue | | | Tuition fee with a fine of Rs. 5/- |
| 10 | Wed | | | |
| 11 | Thu | | | |
| 12 | Fri | | | Feast of Sacred Heart |
| 13 | Sat | | H | Feast of St. Antony, Feast of Immaculate Heart of Mary, Second Saturday |
| 14 | Sun | | H | |
| 15 | Mon | | | |
| 16 | Tue | | | |
| 17 | Wed | | | |
| 18 | Thu | | | |
| 19 | Fri | | | |
| 20 | Sat | | H | Tuition fee with a fine of Rs. 10/- |
| 21 | Sun | | H | |
| 22 | Mon | | | |
| 23 | Tue | | | |
| 24 | Wed | | | |
| 25 | Thu | | | |
| 26 | Fri | | | International Anti Drugs Day |
| 27 | Sat | | H | |
| 28 | Sun | | H | |
| 29 | Mon | | | Feast of St. Peter & Paul. Tuition fee with a fine of Rs. 10/- Re-admission fee Rs. 50/- |
| 30 | Tue | | | |

No. of working days: 27

Carmel College Handbook & Calendar 2015-16

| JULY 2015 | | DATE | DAYS | PARTICULARS |
|-----------|-----|------|------|---|
| 1 | Wed | | | |
| 2 | Thu | | | |
| 3 | Fri | | H | St. Thomas Day, First Friday |
| 4 | Sat | | H | |
| 5 | Sun | | H | |
| 6 | Mon | | | |
| 7 | Tue | | | |
| 8 | Wed | | | |
| 9 | Thu | | | |
| 10 | Fri | | | |
| 11 | Sat | | H | World Population Day, Second Saturday |
| 12 | Sun | | H | Malala Day |
| 13 | Mon | | | 13 hour adoration |
| 14 | Tue | | | Patroness Day |
| 15 | Wed | | | Feast of Our Lady of Mt. Carmel (College Patroness Day) |
| 16 | Thu | | | |
| 17 | Fri | | | |
| 18 | Sat | | H | Id-ul-Fitr |
| 19 | Sun | | H | |
| 20 | Mon | | | |
| 21 | Tue | | | |
| 22 | Wed | | | |
| 23 | Thu | | | |
| 24 | Fri | | | |
| 25 | Sat | | | |
| 26 | Sun | | H | |
| 27 | Mon | | | |
| 28 | Tue | | | Feast of St. Alphonsa, Parent's Day |
| 29 | Wed | | | |
| 30 | Thu | | | |
| 31 | Fri | | | |

No. of working days: 23

Carmel College Handbook & Calendar 2015-16

| AUGUST 2015 | | |
|-------------|------|---|
| DATE | DAYS | PARTICULARS |
| 1 | Sat | H |
| 2 | Sun | H |
| 3 | Mon | Friendship Day |
| 4 | Tue | |
| 5 | Wed | |
| 6 | Thu | Hiroshima Day, Organ Donation Day |
| 7 | Fri | First Friday |
| 8 | Sat | H |
| 9 | Sun | Second Saturday |
| 10 | Mon | Quit India Day, Nagasaki Day |
| 11 | Tue | |
| 12 | Wed | |
| 13 | Thu | International Youth Day |
| 14 | Fri | H |
| 15 | Sat | H |
| 16 | Sun | H |
| 17 | Mon | Karkidakavu |
| 18 | Tue | Independence Day, Feast of Assumption of our Lady |
| 19 | Wed | |
| 20 | Thu | |
| 21 | Fri | College closes for Onam Holidays |
| 22 | Sat | H |
| 23 | Sun | H |
| 24 | Mon | H |
| 25 | Tue | H |
| 26 | Wed | H |
| 27 | Thu | H |
| 28 | Fri | H |
| 29 | Sat | H |
| 30 | Sun | H |
| 31 | Mon | H |

No. of working days: 14

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Carmel College Handbook & Calendar 2015-16

| SEPTEMBER 2015 | | |
|----------------|------|---|
| DATE | DAYS | PARTICULARS |
| 1 | Tue | College re-opens after Onam Holidays |
| 2 | Wed | |
| 3 | Thu | |
| 4 | Fri | First Friday |
| 5 | Sat | H |
| 6 | Sun | H |
| 7 | Mon | Sreekrishna Jayanthi, Teacher's Day, Feast of Bl. Mother Teresa |
| 8 | Tue | |
| 9 | Wed | International Literacy Day |
| 10 | Thu | |
| 11 | Fri | |
| 12 | Sat | H |
| 13 | Sun | H |
| 14 | Mon | Exaltation of the Holy Cross, Hindi Diwas |
| 15 | Tue | |
| 16 | Wed | World Drone Day |
| 17 | Thu | |
| 18 | Fri | |
| 19 | Sat | H |
| 20 | Sun | H |
| 21 | Mon | H |
| 22 | Tue | Sree Narayana Guru Samadhi, Day for peace and Non-violence; Alzheimer's Day |
| 23 | Wed | Rose Day (Welfare of Cancer patients) |
| 24 | Thu | H |
| 25 | Fri | Bakri Id, International Heart Day |
| 26 | Sat | H |
| 27 | Sun | H |
| 28 | Mon | World Tourism Day |
| 29 | Tue | |
| 30 | Wed | |

No. of working days: 21

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Carmel College Handbook & Calendar 2015-16

| OCTOBER 2015 | | PARTICULARS | DAYS | DATE |
|--------------|-----|--------------------------------|------|------|
| 1 | Thu | | | |
| 2 | Fri | Feast of St. Teresa of Lisieux | H | |
| 3 | Sat | Gandhi Jayanthi, Frist Friday | H | |
| 4 | Sun | | H | |
| 5 | Mon | | | |
| 6 | Tue | | | |
| 7 | Wed | | | |
| 8 | Thu | | | |
| 9 | Fri | | | |
| 10 | Sat | | H | |
| 11 | Sun | Second Saturday | H | |
| 12 | Mon | | | |
| 13 | Tue | | | |
| 14 | Wed | | | |
| 15 | Thu | Feast of St. Tresa of Avila | | |
| 16 | Fri | | | |
| 17 | Sat | | H | |
| 18 | Sun | | H | |
| 19 | Mon | | | |
| 20 | Tue | | | |
| 21 | Wed | | | |
| 22 | Thu | | H | |
| 23 | Fri | Maha Navami | H | |
| 24 | Sat | Vijaya Dashami | H | |
| 25 | Sun | Muharram | H | |
| 26 | Mon | | | |
| 27 | Tue | | | |
| 28 | Wed | | | |
| 29 | Thu | | | |
| 30 | Fri | | | |
| 31 | Sat | Rosary Rally | H | |

No. of working days: 19

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Carmel College Handbook & Calendar 2015-16

| NOVEMBER 2015 | | PARTICULARS | DAYS | DATE |
|---------------|-----|---------------------------------|------|------|
| 1 | Sun | | H | |
| 2 | Mon | Kerala Piravi, All Saints' Day | | |
| 3 | Tue | All Saul's Day | | |
| 4 | Wed | | | |
| 5 | Thu | | | |
| 6 | Fri | | | |
| 7 | Sat | First Friday | H | |
| 8 | Sun | | H | |
| 9 | Mon | | | |
| 10 | Tue | | H | |
| 11 | Wed | Deepavali | | |
| 12 | Thu | Education Day | | |
| 13 | Fri | | | |
| 14 | Sat | | H | |
| 15 | Sun | Children's Day, Second Saturday | H | |
| 16 | Mon | | | |
| 17 | Tue | | | |
| 18 | Wed | | | |
| 19 | Thu | | | |
| 20 | Fri | | | |
| 21 | Sat | | H | |
| 22 | Sun | | H | |
| 23 | Mon | | | |
| 24 | Tue | | | |
| 25 | Wed | | | |
| 26 | Thu | | | |
| 27 | Fri | | | |
| 28 | Sat | | H | |
| 29 | Sun | | H | |
| 30 | Mon | | | |

No. of working days: 20

[101]

| DATE | | DAYS | PARTICULARS |
|------|-----|------|--|
| 1 | Fri | H | New Year Day, First Friday |
| 2 | Sat | H | |
| 3 | Sun | H | Feast of St. Chavankuriakose Elias, Founder of CMC |
| 4 | Mon | | |
| 5 | Tue | | |
| 6 | Wed | | |
| 7 | Thu | | |
| 8 | Fri | | |
| 9 | Sat | H | Second Saturday |
| 10 | Sun | H | |
| 11 | Mon | | |
| 12 | Tue | | |
| 13 | Wed | | |
| 14 | Thu | | |
| 15 | Fri | | |
| 16 | Sat | H | |
| 17 | Sun | H | |
| 18 | Mon | | |
| 19 | Tue | | |
| 20 | Wed | | |
| 21 | Thu | | |
| 22 | Fri | | |
| 23 | Sat | H | |
| 24 | Sun | H | |
| 25 | Mon | | |
| 26 | Tue | H | Republic Day |
| 27 | Wed | | |
| 28 | Thu | | |
| 29 | Fri | | |
| 30 | Sat | H | World Peace Day |
| 31 | Sun | H | |

No. of working days: 20

| DATE | | DAYS | PARTICULARS |
|------|-----|------|---------------------------------------|
| 1 | Tue | | World AIDS Day |
| 2 | Wed | | |
| 3 | Thu | | |
| 4 | Fri | | First Friday |
| 5 | Sat | H | |
| 6 | Sun | H | |
| 7 | Mon | | |
| 8 | Tue | | |
| 9 | Wed | | |
| 10 | Thu | | Human Rights Day |
| 11 | Fri | | |
| 12 | Sat | H | Second Saturday |
| 13 | Sun | H | |
| 14 | Mon | | |
| 15 | Tue | | |
| 16 | Wed | | |
| 17 | Thu | | |
| 18 | Fri | | |
| 19 | Sat | H | College closes for Christmas Vacation |
| 20 | Sun | H | |
| 21 | Mon | H | |
| 22 | Tue | H | |
| 23 | Wed | H | |
| 24 | Thu | H | Milad - e- Sherif |
| 25 | Fri | H | Christmas |
| 26 | Sat | H | |
| 27 | Sun | H | |
| 28 | Mon | H | |
| 29 | Tue | H | |
| 30 | Wed | | College Re-opens |
| 31 | Thu | | |

No. of working days: 16

Carmel College Handbook & Calendar 2015-16

| FEBRUARY 2016 | | |
|---------------|------|-----------------|
| DATE | DAYS | PARTICULARS |
| 1 | Mon | |
| 2 | Tue | |
| 3 | Wed | |
| 4 | Thu | |
| 5 | Fri | First Friday |
| 6 | Sat | H |
| 7 | Sun | H |
| 8 | Mon | Lent begins |
| 9 | Tue | Ash Monday |
| 10 | Wed | |
| 11 | Thu | |
| 12 | Fri | |
| 13 | Sat | H |
| 14 | Sun | H |
| 15 | Mon | Second Saturday |
| 16 | Tue | |
| 17 | Wed | |
| 18 | Thu | |
| 19 | Fri | |
| 20 | Sat | H |
| 21 | Sun | H |
| 22 | Mon | |
| 23 | Tue | |
| 24 | Wed | |
| 25 | Thu | |
| 26 | Fri | |
| 27 | Sat | H |
| 28 | Sun | H |
| 29 | Mon | |

No. of working days: 21

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Carmel College Handbook & Calendar 2015-16

| MARCH 2016 | | |
|------------|------|---------------------------|
| DATE | DAYS | PARTICULARS |
| 1 | Tue | |
| 2 | Wed | |
| 3 | Thu | |
| 4 | Fri | First Friday |
| 5 | Sat | H |
| 6 | Sun | H |
| 7 | Mon | H |
| 8 | Tue | Maha Shivratri |
| 9 | Wed | International Women's Day |
| 10 | Thu | |
| 11 | Fri | |
| 12 | Sat | H |
| 13 | Sun | H |
| 14 | Mon | |
| 15 | Tue | |
| 16 | Wed | |
| 17 | Thu | |
| 18 | Fri | |
| 19 | Sat | H |
| 20 | Sun | H |
| 21 | Mon | Feast of St. Joseph |
| 22 | Tue | Palm Sunday |
| 23 | Wed | |
| 24 | Thu | H |
| 25 | Fri | H |
| 26 | Sat | H |
| 27 | Sun | H |
| 28 | Mon | Mundy Thursday |
| 29 | Tue | Good Friday |
| 30 | Wed | Holy Saturday |
| 31 | Thu | Easter |

College closes for Summer Holidays

No. of working days: 20

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Annexure VII - Feedback Form

CARMEL COLLEGE, MALA.

Students' overall Evaluation of the programme and Teaching (To be filled only after the course results are declared)

Department :

Course :

Teacher :

Year :

Your responses will be seen only after your course results have been finalised and recorded.

The information will be used only for the improvement of the course and teaching in future.

You need not disclose your name if you do not wish to.

You may tick more than one answer to a question to the extent that they do not contradict each other.

1. The syllabus of each course was

- a) adequate
- b) inadequate
- c) challenging
- d) dull

2. Background for benefiting from the course was

- a) more than adequate
- b) adequate
- c) inadequate
- d) cannot say

3. Was the course easy or difficult to understand?

- a) easy
- b) manageable
- c) difficult
- d) very difficult

4. How much of the syllabus was covered in the class ?

- a) 85 to 100%
- b) 70 to 85%
- c) 55 to 70 %
- d) less than 55%

5. What is your opinion about the library material and facilities for the course ?

- a) more than adequate
- b) adequate
- c) inadequate
- d) very poor

6. To what extent were you able to get material for the prescribed readings?

- a) Easily
- b) with some difficulty
- c) not available at all
- d) with great difficulty

7. How well did the teacher prepare for the classes ?

- a) thoroughly
- b) satisfactorily
- c) poorly
- d) indifferently

8. How well was the teacher able to communicate ?

- a) Always effective
- b) sometimes effective
- c) Just satisfactorily
- d) generally ineffective

9. How far the teacher encourages student participation in class ?

- a) mostly yes
- b) sometimes
- c) not at all
- d) always

10. If yes, which of the following methods were used ?

- a) encouraged to raise questions
- b) get involved in discussion in class
- c) encourage discussion outside class
- d) did not encourage

11. How helpful was the teacher in advising ?

- a) very helpful
- b) sometimes helpful
- c) not at all helpful
- d) did not advise

12. The teacher's approach can best be described as

- a) Always courteous
- b) sometimes rude
- c) always indifferent
- d) cannot say

13. Internal assessment was

- a) Always fair
- b) sometimes unfair
- c) Usually unfair
- d) sometimes fair

14. What effect do you think the internal assessment will have on your course grade ?

- a) Helps to improve
- b) discouraging
- c) no special effect
- d) sometimes effective

15. How often did the teacher provide feedback on your performance ?

- a) Regularly / in time
- b) with helpful comment
- c) often/late
- d) without any comments

16. Were your assignments discussed with you ?

- a) yes, fully
- b) yes, partly
- c) not discussed at all
- d) sometimes discussed

17. Were you provided with a course contributory lecture too at the beginning ?

- a) yes
- b) no

If yes, was it helpful ?

- a) yes
- b) no

18. If you have other comments to offer on the course and suggestions for the teacher you may do so in the space given below or on a separate sheet.

TEACHER EVALUATION SHEET

Name of the Teacher _____

Class _____

Subject _____

(Rating Scale: Excellent-5; very good-4; good-3; poor-2; very poor-1
Kindly circle the appropriate score)

- | | | | | | |
|---|---|---|---|---|---|
| 1. Knowledge of the subject | 5 | 4 | 3 | 2 | 1 |
| 2. Explains the materials clearly | 5 | 4 | 3 | 2 | 1 |
| 3. Regularity | 5 | 4 | 3 | 2 | 1 |
| 4. Punctuality | 5 | 4 | 3 | 2 | 1 |
| 5. Ability to maintain discipline and control over the class | 5 | 4 | 3 | 2 | 1 |
| 6. Motivates students to learn | 5 | 4 | 3 | 2 | 1 |
| 7. Personal attention to students | 5 | 4 | 3 | 2 | 1 |
| 8. Approachability | 5 | 4 | 3 | 2 | 1 |
| 9. Availability | 5 | 4 | 3 | 2 | 1 |
| 10. Relationship with students | 5 | 4 | 3 | 2 | 1 |
| 11. Personal knowledge about students | 5 | 4 | 3 | 2 | 1 |
| 12. Shows impartiality | 5 | 4 | 3 | 2 | 1 |
| 13. Sensitive towards the needs of the students | 5 | 4 | 3 | 2 | 1 |
| 14. Special attention to weak students | 5 | 4 | 3 | 2 | 1 |
| 15. Provides ample opportunity for participation of students | 5 | 4 | 3 | 2 | 1 |
| 16. Allows students to express ideas | 5 | 4 | 3 | 2 | 1 |
| 17. Takes feedback from the students | 5 | 4 | 3 | 2 | 1 |
| 18. Gives relevant assignments | 5 | 4 | 3 | 2 | 1 |
| 19. Valuation and return of test papers | 5 | 4 | 3 | 2 | 1 |
| 20. Total impression about the teacher | 5 | 4 | 3 | 2 | 1 |
| 21. Merits you have noted in the teacher | 5 | 4 | 3 | 2 | 1 |
| 22. Suggestions regarding the improvements necessary to better the classes | | | | | |



CARMEL COLLEGE
(Nationally Re-Accredited with A Grade)
MALA – 680 732

Thrissur (Dt), Kerala

Phone: 0480 2890 247, Fax: 0480 2890247

E-mail : carmelcollege@rediffmail.com web: carmelcollegemala.ac.in

Internal Quality Assurance Cell (IQAC)

Alumnae Feedback Form

Section- I

| PERSONAL INFORMATION | |
|-----------------------------|--|
| Name: | |
| Date of Birth: | |
| Address: | |
| Contact No: | |
| Email Address: | |
| Year of Passing: | |
| Department & Course: | |
| Present Status: | |

Section II

(This feedback form has rating questions. Please tick the option that best suits your answer. For example, if you feel that the rating for any question is bad, please tick D, or if it is very good, then tick A. The form also has open-ended questions. Please write as many points to support your view as you want. We would like you to answer these questions as openly and freely as you can. Your responses will help us develop the College. These responses will be kept confidential.)

Kindly select the appropriate option as per following sections.

A - Highly Efficient B - Efficient C - Satisfactory D - Below Satisfaction

| I. FEEDBACK ABOUT THE COLLEGE: | |
|--|--|
| 1. Do you feel proud to be associated with Carmel College as an Alumnae? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 2. How do you rate development activities organized by the College for your overall development? | A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> |
| 3. Are you willing to contribute to the development of the college? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 4. Where /Are your grievances properly handled at the college? a) As a Student b) As a Alumnae | Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 5. Rate the adequacy of following as they were during your tenure as a student at Carmel College: | |
| a) Library & reading room | A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> |
| b) Computer Facilities, Internet, Wi-Fi | A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> |
| c) Sports & Extracurricular activities | A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> |
| d) Laboratories & Equipment's | A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> |

| | |
|---|---|
| e)Arts Activities | A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> |
| f)Co- Curricular activities | A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> |
| g)Extra Curricular activities | A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> |
| 6. Rate the academic initiatives taken by the college to improve overall development of the students. | A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> |
| II. FEEDBACK ABOUT DEPARTMENT & FACULTY: | |
| 6. Have you obtained sufficient subject knowledge (both in theory and practice) at Carmel College? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 7. Is the education imparted at Carmel College useful and relevant in your present job? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 8. Were the HOD's & Faculties cooperative? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 9. Departmental activities | A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> |
| III. FEEDBACK ABOUT PLACEMENT CELL | |
| 10. Has the Placement Cell provided ample On campus placement opportunities? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 11. Has the Placement Cell provided sufficient Off campus placement opportunities? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 12. Did you ever avail Career counseling and guidance for higher studies from Placement Cell? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 13. If you are invited to deliver A Guest Lecture/A Special Talk/A Motivational Session for your juniors, will you be interested? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 14. Do you like to join the college Alumni Association? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 15. Do you receive regular updates from the college through Mails/ Calls/ SMS etc? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Suggestion for improvement | |

Place:

Signature

Date:

Name



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Internal Quality Assurance Cell (IQAC)

Employer's Feedback Form

| | |
|--|--|
| 1.Name and Address of the institution/office | |
| 2.Name of the employer | |
| 3.Name of the employee | |
| 4.Designation of the employee | |
| 5.Address of the employee | |
| 6.Contact No | |
| 7. Email ID | |

8. Please evaluate the employee in terms of the following criteria

A. Excellent B. Very Good C. Good D. Average E. Poor

| SI.No | Skills | A | B | C | D | E |
|-------|--|---|---|---|---|---|
| 1 | Competence in discharging duties | | | | | |
| 2 | Interest in updating professional knowledge and skills | | | | | |
| 3 | Ability to work in teams | | | | | |
| 4 | Interpersonal skills | | | | | |
| 5 | Regularity and punctuality | | | | | |
| 6 | Time management | | | | | |
| 7 | Communication skills | | | | | |
| 8 | Skill in taking initiative | | | | | |
| 9 | Ability to do multiple tasks | | | | | |
| 10 | Positive attitude towards work | | | | | |

9. Your suggestion regarding topics to be included in the curriculum?

10. General comments about the employee?

Place:

Signature:

Date:

Name:



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Internal Quality Assurance Cell (IQAC)

Parent's Feedback Form

| PERSONAL INFORMATION | |
|-----------------------------|--|
| Name of the Parent: | |
| Occupation: | |
| Address: | |
| Contact No: | |
| Email Address: | |
| Student Name: | |
| Department & Course: | |

Make a tick mark in the appropriate cell :

| S.No | Particulars | Excellent | Good | Average | Poor |
|------|---|-----------|------|---------|------|
| 1 | Your rating about the College discipline? | | | | |

| | | | | | |
|--------------------------|---|--|--|--|--|
| 2 | Your rating about the Staff-Student relationship? | | | | |
| 3 | Your rating about the College atmosphere is conducive for learning? | | | | |
| 4 | Assessment about the teaching/learning in the College? | | | | |
| 5 | Your opinion about Activities like | | | | |
| | Curricular | | | | |
| | Co- Curricular | | | | |
| | Extra Curricular | | | | |
| 6 | Co-operation from the College office? | | | | |
| | Your feedback about the College Facilities. | | | | |
| | a)Regarding Infrastructure | | | | |
| | b)Library | | | | |
| | c)Laboratory | | | | |
| | d)ICT/Computer/Internet Facility | | | | |
| | e)Carmel College Website | | | | |
| | f)Canteen | | | | |
| | h)Hostel | | | | |
| | i)Relationship with parent's | | | | |
| j)PTA activities | | | | | |
| 7.Any other Suggestions? | | | | | |

Place:

Signature Of the Parent

Date: